

Town of Arlington

5854 Airline Road, Arlington TN 38002



Town of Arlington
Board of Mayor and Aldermen
March 6, 2017
6:30 P.M.

MEETING MINUTES

I. Call to Order and Roll Call.

Present

Mike Wissman, Mayor
Larry Harmon, Alderman
Hugh Lamar, Alderman
Oscar Brooks, Alderman
Harry McKee, Vice Mayor
Brian Thompson, Alderman
Jeff McKee, Alderman

Others Present

Gerald Lawson, Attorney
Catherine Durant, Town Administrator
Brittney Owens, Recorder
See List

Mayor Wissman called the meeting to order and advised that a quorum was established. All members are present.

II. Opening Prayer.

Opening prayer was led by Hugh Lamar, Alderman.

III. Pledge to the Flag.

The Pledge of Allegiance was led by Jeff McKee, Alderman.

IV. Approval of the minutes from February 6, 2017.

Motion: Alderman McKee made a motion to approve the Board of Mayor and Aldermen minutes of February 6, 2017. Vice Mayor McKee seconded the motion.

The motion carried unanimously.

V. Grievances and Comments from Citizens.

Mayor Wissman asked if any citizen wished to address the Board to please come to the podium, state your name and address for the record. He stated that this was not a Question and Answer session.

There were no comments.

VI. Communication from the Mayor.

A. Shelby County Sheriff's Department Incident Report for the Month of February.

Mayor Wissman recognized Sergeant Goforth with the Sheriff's Office. Sgt. Goforth discussed the various crimes that occurred during the month of February. Sgt. Goforth encouraged citizens to lock property and keep all valuables out of sight. Sgt. Goforth urged everyone that if they see anything suspicious to report it to the Shelby County Sheriff's Office. Mayor Wissman thanked Sergeant Goforth for his time and reminded everyone that the full report is on file at Town Hall.

B. Presentation for State of Tennessee Fire Prevention Poster Awards.

Mayor Wissman recognized David Franks, Fire Chief. He explained that every year the State of Tennessee holds a "Fire Prevention Poster Contest" and the Town of Arlington has participated for the last three (3) years. This year, two students from Arlington Community Schools placed for their grades. Chief Franks recognized Jim McMillen, Assistant Fire Chief, who presented the awards to both winners. George Hughes, from Arlington Elementary, won First Place for First (1st) Grade and Emma Taylor, Donelson Elementary, won First Place for Second (2nd) Grade. Both Chief Franks, Chief McMillen and the Board praised the two students for their wonderful art work and for representing the Town of Arlington so well.

C. Arlington Fire Department Report for the Month of February.

Mayor Wissman recognized David Franks, Fire Chief. He stated that for the month of February there were a total of seventy-five (75) calls. Forty (40) were EMS calls and thirty-five (35) were fire and motor vehicle calls. Of the fire calls, one (1) was a house fire on Mary Alice Drive. Chief Franks also informed the Board that Shelby County Fire Department is in the process of implementing a new dispatch system. Alderman McKee thanked Chief Franks and the Fire Department for responding so quickly to the Mary Alice fire. Vice Mayor McKee inquired about the coverage area the Fire Department was responsible for to provide Mutual Aid. Chief Franks explained that the Arlington Fire Department is responsible for areas as far North as the Tipton County Line and some areas South of Highway 64. Mayor Wissman thanked Chief Franks for his time and report. The full report is on file at Town Hall.

D. Other as Properly Presented.

1. Mayor Wissman reminded everyone that the next Chamber Lunch will be Wednesday March 9th, 2017 and the Taste of Arlington will be Sunday April 9th, 2017.

2. Mayor Wissman informed everyone that over the weekend, Arlington High School hosted the Task Student Council Convention, with seven hundred and fifty (750) from across the state.
3. Mayor Wissman informed everyone that he met with Congressman David Kustoff along with other area Mayors during the month of February.
4. Mayor Wissman thanked Town Employees for their hard work during the Employee Clean-up Day, stating that it was a huge success and a step in the right direction to keep Arlington Beautiful. Mayor Wissman recognized Brittney Owens, Town Recorder/Treasurer who talked about the Community Wide Clean-up Day that will be held on Saturday March 25, 2017 from 9 AM -12 PM. This is a chance for the community to come and work together to help keep Arlington beautiful. A light lunch will be provided at the Community Safe Room at 12 PM.
5. Mayor Wissman reminded everyone that on Thursday March 30th, News Channel 5 Weather Broadcast will be doing live weather from the Safe Room. When more information is available, it will be posted to the Town Website.
6. Mayor Wissman reminded everyone that this year is election year and petitions can be picked up from March 15th through June 15th.
7. Mayor Wissman reminded the Board about the work session being held at Town Hall at 6:00 PM with Baptist Memorial Hospital and St. Francis Hospital to discuss the Certificate of Need Applications from both parties.
8. Vice Mayor McKee informed everyone that the Star-Spangled Spectacular will be held Saturday, July 1st. When more information is available, it will be posted on the Town Website.

VII. Committee Reports

Mayor Wissman advised that the Planning Commission, Design Review Committee, Board of Zoning and Appeals, Finance Committee and Arlington Community School Board met during the month of February. The reports are on file at Town Hall and have been provided to the Board.

The Treasurer's Report and financials for the month of February are on file and have been given to the board. Alderman Thompson read the Treasurer's Report into the record (on file). He stated that the next Finance Committee Meeting will be March 16 at 5:30 PM.

Alderman Lamar advised that starting July 1st, MLGW will round customer's bills up to the nearest dollar as part of the Share the Pennies Campaign. There is an opt-out program for those who do not wish to participate.

VIII. Old Business

A. Other as properly presented

There was no further business brought before the Board.

IX. New Business

A. Resolution 2017-06 to remove uncollectable taxes from the Town of Arlington's Certified Tax Rolls

Mayor Wissman recognized Brittney Owens, Town Recorder/Treasurer. Ms. Owens explained that this is a request to remove uncollectable taxes from the certified tax rolls, due to close of businesses in the amount of one hundred and thirty-seven dollars and fifty-five cents (\$137.55). Staff recommends approval.

Main Motion: Alderman Lamar made a motion to approve Resolution 2017-06. Alderman Thompson seconded the motion.

Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

B. First Reading of Ordinance 2017-02 to amend the Town of Arlington Zoning Map by Rezoning from E: Estate Residential to RS-18: Low Density Residential, a portion of land located at 770' West of Airline Road on the South Side of Donelson Farms Parkway.

Mayor Wissman recognized Cathy Durant, Town Administrator. Ms. Durant explained the applicant is requesting to rezone 12.84 acres located on the south side of Donelson Farms Parkway, opposite Donelson Elementary School. The applicant is proposing to rezone the site to RS-18: Low Density Residential to allow future single-family residential development of the property. The Future Land Use Plan identifies a large amount of residential development south of I-40, calling for suburban density between I-40 and Donelson Farms Parkway, and larger lots with less density south of Donelson Farms. The requested RS-18 zoning allows for a density of up to 2.42 acres, which is slightly less than the Future Land Use designation, but otherwise consistent. This area is largely undeveloped, with only Donelson Elementary across Donelson Farms Parkway, a future church site west of the schools and the Dawson's Landing subdivision to the southeast. All municipal services are accessible, including sewer, to serve a suburban residential development on the proposed site. Along with extensive on-site improvements including grading, drainage and sewer, development of the site will require public improvement of Donelson Farms Parkway, including

construction of travel lanes, a centered landscaped median and sidewalks. If the Board decides to approve the 1st Reading of this request, it will move forward to a public hearing to allow public input, as well as a 2nd Reading and discussion by the Board. As with any residential subdivision development, any future development on this site would be required to come before the Town for some form of review and approval. The Planning Commission considered this item at a public hearing in February and recommended approval finding it consistent with the Future Land Use Plan and Town required findings for a Zoning Map amendment. Staff recommends approval of the proposed amendment submitted.

Main Motion: Alderman Brooks made a motion to approve First Reading of Ordinance 2017-02. Alderman Thompson seconded the motion.

Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

C. First Reading of Ordinance 2017-03 to further amend the Town of Arlington, Tennessee Budget for Fiscal Year ending June 30, 2017.

Mayor Wissman recognized Brittney Owens, Town Recorder/Treasurer. Ms. Owens stated that this First Reading includes clean-up of revenue in the General Fund and also an amount of seventy-thousand (70,000) dollars to account for the repair of the UV system in the Sewer Fund. This item was on the Capital Improvement Plan for next fiscal year, however, with additional revenue for developmental fees, we were able to move this item up to the current Fiscal year. Staff recommends approval.

Main Motion: Alderman Harmon made a motion to approve First Reading of Ordinance 2017-02. Alderman Brooks seconded the motion.

Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

D. Discussion regarding the listing of Town Property located at the Southwest corner of Memphis-Arlington and Airline Road.

Mayor Wissman recognized Cathy Durant, Town Administrator. Ms. Durant explained that Crye-Leike previously represented the Town in listing two (2) parcels totaling around eleven (11) acres at the southwest corner of Memphis-Arlington and Airline Road. They had represented the Town from November 7, 2014 through December 31, 2016, and that contract had expired. She stated that a presentation had been received from Brad Murchinson at Colliers International, inquiring about the

opportunity to list the property. At the Boards request, she stated that staff could reach out to other realty companies to evaluate the Town's options. Mr. Gerald Lawson, Town Attorney, advised that staff would need direction as to the Board's vision for the future of that property. Mayor Wissman agreed that the Town should explore their options and see what realty companies are available. Aldermen McKee recommended using Brad Murchinson as the realtor, as he is an Arlington resident and would want the best for the town. Ms. Durant explained that any agreement would be the same as the one the Town had with Crye-Leike. Alderman Thompson agreed with relisting the property, but felt exploring all our options first was prudent and asked for more research. Mayor Wissman requested staff present a recommendation at the April meeting.

There was no further business brought before the Board.

X. Approval of the bills for payment.

Mayor Wissman called for a motion.

Main Motion: Alderman Thompson made a motion to approve bills for payment.
Vice Mayor McKee seconded the motion.

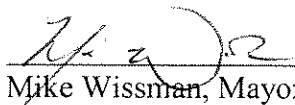
Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

XI. Adjournment

Motion: Alderman McKee made a motion to adjourn.
Alderman Harmon seconded the motion.

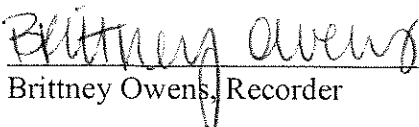
Meeting adjourned.



Mike Wissman, Mayor

4/3/17

Date



Brittney Owens, Recorder

4/3/17

Date