

Town of Arlington

5854 Airline Road, Arlington TN 38002



Town of Arlington
Board of Mayor and Aldermen
March 7th, 2016
6:30 P.M.

MEETING MINUTES

I. Call to Order and Roll Call.

Present

Mike Wissman, Mayor
Jeff McKee, Alderman
Brian Thompson, Alderman
Harry McKee, Vice Mayor
Oscar Brooks, Alderman
Larry Harmon, Alderman
Gerald McGee, Alderman

Others Present

Gerald Lawson, Attorney
Jason Allen, Engineer
Angela Reeder, Planner
Catherine Durant, Town Administrator
Brittney Owens, Recorder/Treasurer
See List

Mayor Wissman called the meeting to order and advised that a quorum was established.

II. Opening Prayer.

Opening prayer was led by Aldermen McKee.

III. Pledge to the Flag.

The Pledge of Allegiance was led by Joe Welch, Assistant Football Coach.

IV. Approval of the minutes from February 1st, 2016 and Special Called February 22nd, 2016.

Motion: Aldermen Brooks made a motion to approve the Board of Mayor and Aldermen minutes of February 1st, 2016 and Special Called Meeting February 22nd, 2016. Alderman Harmon seconded the motion.

The motion carried unanimously.

V. Grievances and Comments from Citizens.

Mayor Wissman asked if any citizen wished to address the Board to please come to the podium, state your name and address for the record. He advised that this was not a Question and Answer session.

Mr. Danny Young, 5170 Melanie Creek, stated several reasons he is in support of the replacement of the track and field at Arlington High School. Mr. Young

stated his multi-purpose goal is to make the field a year around field for many school and community activities and asked the Town for their consideration for support. He thanked Catherine Durant, Town Administrator for her support and hard work with the school. Mayor Wissman thanked Mr. Young for his time.

VI. Communication from the Mayor.

A. Shelby County Sheriff's Department Incident Report for the month of February.

Mayor Wissman recognized Lt. Terry Lomax from Sheriff's Department he noted there were twenty-eight incidents reported for the month of February. The full report is on file at Town Hall.

B. Arlington Fire Department report for the month of February.

Mayor Wissman recognized David Franks, Fire Chief. Chief Franks stated that there were eighty-three total calls, and nineteen being on South of I-40. The full report is on file at Town Hall.

Chief Franks asked that new Fire Fighter Cody Conley step forward to be sworn in. Mayor Wissman administered the oath to Cody Conley as an Arlington Fire Fighter and pinned his badge.

C. Presentation from Turf Committee.

Mayor Wissman recognized Dale Viox, Arlington School Board. Mr. Viox stated the School Board voted to approve \$125,000 to support fund raising activities for a new turf field at Arlington High School. Mr. Viox stated the School Board had engaged help with the funding of the project with different demographics and noted that the timing was delayed due to fund raising efforts for the West Tennessee Veterans Home.

Tim Cowan, overseeing fundraising of the project, stated past projects they have been involved in were the Houston and Collierville High School fundraising. Mr. Cowan stated when the school is not using the field, then the school staff would work with Parks and Recreation Department and the Community for scheduling of non-school related events. Mr. Cowan stated the naming opportunities and different levels of sponsorship for everyone to be able to donate through private donations. He went on to explain the benefits of an artificial turf field versus a grass field and the difference in maintenance.

Mayor Wissman called for questions from anyone with the school. No comments were made.

Mayor Wissman stated that money had been set aside for a Public Education Government Channel (PEG), in the budget for next fiscal year. He went on to explain that the Town could use a part of those funds to be allocated towards the school's fund raising efforts and asked for the Board's consideration of \$25,000 a year over a five (5) year period. He asked Kevin Carter, Parks and Recreation Director how the Town would benefit from a turf field at the High School?

Kevin Carter, Parks and Recreation Director stated that the Town would benefit indirectly for the use of community events, youth leagues, and other opportunities.

Aldermen Thompson inquired about what previous schools and cities have funded. He asked if parents, students and tax payers have had an opportunity to express their commitment.

Vice Mayor McKee inquired about a warranty and who to call to ask questions or to get further information about the project.

Aldermen Harmon noted that the Town needed to look at what they can do since it is a small town with a small budget.

Aldermen Thompson noted the differences between the School's and Town's budget. Aldermen McGee asked about the success rate of other projects. Mr. Cowan answered the Board's questions and explained the warranty on the product. He asked that the Board consider making a commitment tonight to show unified support for the project. Mayor Wissman noted that the Board sounded like it needs more information in order to move forward. He asked the Board to do further research and communicate with staff on any questions or concerns.

D. Committee Appointments.

Mayor Wissman appointed Thomas Payne to the IDB Board with an expiration date of January 2018, he re-appointed Ester Shaw and Rick Phillips to expire January 2022.

Mayor Wissman re-appointed Ron Wickens to the Library Board to expire in May 2018 and appointed Jennifer Walls to fill an unexpired term of November 2016.

E. Other as properly presented.

1. Mayor Wissman thanked Kevin Carter and Darlon Wakefield in the Parks Department along with Town Hall staff for their work on the Basketball League. Mayor Wissman also thanked the sponsors.

2. Mayor Wissman stated the large airport hangar was being taken down.
3. Mayor Wissman noted the Taste of Arlington's event April 30th.
4. Mayor Wissman stated the Easter Egg Hunt and Arlington on March 26th.
5. Mayor Wissman explained that the weekly curb side recycling has started.

VII. Committee Reports

Mayor Wissman advised that the Planning Commission, and the Finance and Design Review Committee met during the month of February. The reports are on file at Town Hall and have been provided to the Board.

Vice Mayor McKee read the Treasurer's Report into the record (on file).

VIII. Old Business

A. Second and Final Reading Ordinance 2016-01 to establish a Hotel/Motel Occupancy Tax for the Town of Arlington, Tennessee.

Mayor Wissman recognized Gerald Lawson, Town Attorney. Mr. Lawson explained there were no changes to the Ordinance between the first and second reading. Mr. Lawson recommended approval.

Mayor Wissman called for a motion.

Main Motion: Vice Mayor McKee made a motion to approve the second and final reading of Ordinance 2016-01. Alderman McGee seconded the motion.

Mayor Wissman called for a motion to suspend the Board of Mayor and Aldermen Meeting and open a Public Hearing.

Motion: Alderman McKee made a motion to suspend the Regular Board of Mayor and Aldermen Meeting and open a Public Hearing. Alderman Thompson seconded the motion.

PUBLIC HEARING Ordinance 2016-01 to establish a Hotel/Motel Occupancy Tax for the Town of Arlington, Tennessee.

Mayor Wissman stated that the notice of public hearing was published in The Commercial Appeal on February 5th, 2016. He asked that anyone wishing to speak for or against this request, to please stand to be recognized and state their name and address for the record. There were no further comments.

Mayor Wissman called for a motion to close the Public Hearing and resume the Board of Mayor and Aldermen meeting.

Motion: Alderman McGee made a motion to close the Public Hearing and resume the Board of Mayor and Aldermen Meeting. Alderman Thompson seconded the motion.

Mayor Wissman called for discussion and questions. There were no further questions.

Mayor Wissman called for a vote on the Main Motion.

Vote on Main Motion: The motion carried unanimously.

B. Other as properly presented.

There was no further business.

IX. New Business

A. First Reading of Ordinance 2016-02 to further amend the Town of Arlington, Tennessee Budget for Fiscal Year ending June 30, 2016.

Mayor Wissman recognized Brittney Owens, Town Recorder/Treasurer. Ms. Owens informed the Board that staff is not asking for additional funding we are requesting that funds be moved between line items. Ms. Owens recommended approval.

Mayor Wissman called for a motion.

Main Motion: Alderman Brooks made a motion to approve Ordinance 2016-02. Alderman McGee seconded the motion.

Mayor Wissman asked for questions and comments from staff. Mayor Wissman called for a vote. There was no further discussion.

Vote on Main Motion: The motion carried unanimously.

B. Resolution 2016-08 authorizing the award of bid for project known as Drainage Improvements and Basketball Court for Doctor Logan Park using Community Development Block Grant Funds, to Encor, LLC.

Mayor Wissman recognized Catherine Durant, Town Administrator and Jason Allen, Power Hills Design. Ms. Durant stated that this approval will replace the full court at DR. Logan park that was taken away due to road improvements. She

noted that the monies would have to be amended to reflect grant money coming in and expenses going out of the general fund account.

Mayor Wissman called for a motion.

Main Motion: Alderman Thompson made a motion to approve Resolution 2016-08. Alderman McKee seconded the motion.

Mayor Wissman called for questions and discussions. Aldermen McKee inquired of the removal of the current field and asked that staff look into no parking signs along Airline Road or in the area. Aldermen McGee inquired about the cost out of pocket. Ms. Durant stated the Grant Award total is for \$96,000 the total cost of the full project is \$132,720, therefore the cost out of pocket for the Town would be \$36,720. She went on to say that the Town went to door to door to do a survey, to qualify for funding, and the residents in the subdivisions main concern was the replacement of the basketball court. Kevin Carter, Parks and Recreation Director stated that the old goals would be refurbished with the Parks and Recreation logo.

Mayor Wissman called for a vote on the main motion. There was no further discussion.

Vote on Main Motion: The motion carried unanimously.

C. Resolution 2016-09 to amend the Memorandum of Understanding between Shelby County Government and the Town of Arlington with respect to funding for Fire Department Emergency 911 Call Processing and Dispatching Services.

Mayor Wissman recognized David Franks, Fire Chief. Chief Franks stated the receiving of the new contract and the increased in fees by ten-thousand dollars. He noted that the increase is based on call volume and recommended approval.

Mayor Wissman called for a motion.

Main Motion: Alderman McGee made a motion to approve Resolution 2016-09. Alderman Harmon seconded the motion.

Mayor Wissman called for questions and discussions. Aldermen Thompson inquired about the incentive. Chief Franks stated that the calls have increased. He noted that this is tracked by a computer generated printout sent to dispatch.

Mayor Wissman called for a vote on the main motion. There was no further discussion.

Vote on Main Motion: The motion carried unanimously.

D. Resolution 2016-10 to authorize Mike Wissman, in his capacity as Mayor of the Town of Arlington, Tennessee to enter into a contract with Alexander Thompson Arnold PLLC to conduct an annual financial audit for fiscal year ending June 30th, 2016.

Mayor Wissman recognized Catherine Durant, Town Administrator. Ms. Durant stated that Alexander, Thompson, Arnold (ATA) have been our auditors for a number of years, are listed as preferred providers by TML, and do an excellent job. She recommended approval of Resolution 2016-10.

Mayor Wissman called for a motion.

Main Motion: Alderman Thompson made a motion to approve Resolution 2016-10. Alderman McGee seconded the motion.

Vote on Main Motion: The motion carried unanimously.

E. Other as properly presented.

There was no further business brought forward.

X. Approval of the bills for payment.

Mayor Wissman called for a motion.

Main Motion: Alderman Thompson made a motion to approve bills for payment. Vice Mayor McKee seconded the motion.


Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

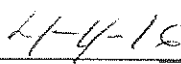
XI. Adjournment

Motion: Alderman McGee made a motion to adjourn. Alderman Harmon seconded the motion.

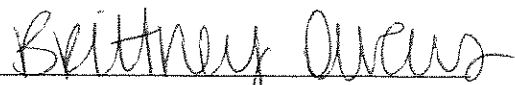
Meeting adjourned.



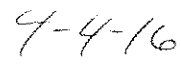
Mike Wissman, Mayor



Date



Brittney Owens, Recorder



Date