



Town of Arlington

5854 Airline Road, Arlington, TN 38002

Library Board
Thursday, January 29, 2015
6:30 P.M.

MEETING MINUTES

I. CALL TO ORDER AND ROLL CALL

Present

Chris Burcky, Chairman
Melissa Leatherwood, Secretary
Ron Wickens
Leanne Hinkle
Lynda Williams

Others Present

Christine Conwell, Librarian
Catherine Durant, Town Recorder
See List

Absent

Gerald McGee, Alderman
Kristeanna Shelton

II. APPROVAL OF THE MINUTES FROM MAY 8, 2014 AND JULY 9, 2014.

Main Motion: Leanne Hinkle made a motion to approve the Library Board minutes from the May 8, 2014 and July 9, 2014 meetings. Ron Wickens seconded the motion.

Vote on Motion: The motion carried unanimously.

III. OLD BUSINESS

A. Update 2015 LSTA Technology Grant.

Ms. Conwell advised that the nine (9) new computers purchased with the 50/50 matching Grant from the State of Tennessee (LSTA) Grant had been installed. She went on to inform the Board that there were a few issue that still needed to be resolved concerning the compliance with grant terms pertaining to software filters required to filter inappropriate content on public use computers. She praised the increased speed as compared to the old computers and noted that the patrons were very excited.

B. Other as properly presented.

There was no other old business brought forward.

IV. NEW BUSINESS

A. Introduction of new Library manager Christine Conwell.

Chairman Burcky introduced Ms. Conwell and asked her to tell those in attendance a little bit about herself and the process she went through for the position. Ms. Conwell went over her education, experience and interests for the library. She noted that her love for children and people lead her to seek a career in the Library Science's. She noted how welcome she felt from everyone and the excitement of working with the Town and Library Staff. She went on to explain that Ms. Alda's passion was Summer Reading and Story Time which will continue. However, she would like to work towards programs for tweens and teens.

B. Contract between the Town of Arlington and LSSI expires June 01, 2015.

Chairman Burcky asked Ms. Durant to give an overview of the process to put the Library Services out for "Request for Proposals". Ms. Durant explained that the last time Library Services went out for RFP was in 2008 and the contract expires on June 01, 2015. She explained that a RFP had been prepared and was being reviewed by Legal Counsel prior to publishing the Public Notice for the RFP, and with the Library Board's permission the Public Notice would publish on Monday, February 2, 2015 and close on February 27, 2015 at 2:00 P.M. She invited the Library Board members to attend the opening of the RFP.

Main Motion: Leanne Hinkle made a motion to recommend approval for the publication of the RFP. Ron Wickens seconded the motion.

Vote on Motion: The motion carried unanimously.

C. Forming of a Friends Group called The Library Friends of Arlington (LFA)

Ms. Conwell explained the wishes of the group and introduced Ms. Linda Olia. She noted that the group had met several times to outline its goals and objectives. It is the groups desire to hold fundraisers, apply for grants and organize volunteers. In order to qualify for grants the group would need to become a 501 (c) (3) non-profit organization. Some of the concerns of the group were lack of space, limited budget, lack of publicity, and limited programming. Ms. Durant, Town Recorder addressed the Board. She noted that the Library had collected a little over \$500.00 in the last several years and was surprised to hear that this money was being held in the vault at the Library. She noted that it was her understanding that the proposed Friends group was asking that this money be given to them for startup costs including the application for the 501 (c) (3). She went on to note that the Town has an adequate budget for the Library needs and worked very closely with Ms. Boster (former Librarian) to make sure all needs and wishes were being met. Ms. Durant went on to inform the Board that the

Library already benefits from the Town's exempt status for grants and taxes. Discussion continued concerning the roles involved in the operation of the Library: LSSI, the Town staff, Librarian, Library Board and Board of Mayor and Aldermen. Chairman Burcky gave the proposed Group advice on how to form a non-profit.

D. Other as properly presented.

There was no other business brought forward.

V. ADJOURNMENT

Motion: Chairman Burcky made a motion to adjourn. Leanne Hinkle seconded. The motion carried unanimously. Meeting adjourned.

Gerald McGee
~~Chris Burcky~~, Chairman

1-27-16
Date

Gerald McGee
Melissa Leatherwood
Melissa Leatherwood, Secretary

1-27-16
Date