

# Town of Arlington

5854 Airline Road, Arlington, TN 38002



**Town Of Arlington  
Board of Mayor and Aldermen  
October 1, 2012  
6:30 P.M.**

## **MEETING MINUTES**

### **I. CALL TO ORDER AND ROLL CALL**

#### Present

Mike Wissman, Mayor  
Harry McKee, Vice Mayor  
Gerald McGee, Alderman  
Oscar Brooks, Alderman  
Glen Bascom, Jr., Alderman  
Brian Thompson, Alderman  
Jeff McKee, Alderman

#### Others Present

Gerald Lawson, Attorney  
Steve Hill, Engineer  
Heather Sparkes, Planner  
Catherine Durant, Recorder  
See List

Mayor Wissman called the Board of Mayor and Aldermen meeting to order and advised that a quorum was established.

### **II. OPENING PRAYER**

Alderman McKee led the opening prayer.

### **III. PLEDGE TO THE FLAG**

Alderman Bascom led the Pledge of Allegiance.

### **IV. APPROVAL OF THE MINUTES FROM THE BMA MEETING OF SEPTEMBER 4, 2012.**

Mayor Wissman called for a motion to approve the minutes from the BMA Meeting of September 4, 2012.

**Motion:** Alderman Brooks made a motion to approve the Board of Mayor and Aldermen minutes of September 4, 2012. Alderman McGee seconded the motion.

Mayor Wissman called for additions or corrections. Hearing no reply, he called for a vote.

**Vote on Motion:** The motion carried unanimously.

## V. GRIEVANCES & COMMENTS FROM CITIZENS

Mayor Wissman asked if any citizen wished to address the Board to please come to the podium, state your name and address for the record. He advised that comments are limited to three minutes.

Mayor Wissman recognized Jeremy Biggs, 12230 Kettlewood Cove, Arlington, TN, who advised that he has lived in Arlington since 2004 and has been on the Parks and Rec Committee for about a year. He stated that he supports the sprinkler system project for the ball fields. He noted that the general consensus among parents whose children play on the fields is that the fields need to be kept in better condition.

Mayor Wissman recognized Laurie Paule, 10177 Mackwood, Lakeland, TN. Ms. Paule advised that she runs the Arlington Youth Soccer League and is in favor of the irrigation system. She stated that this is primarily a safety issue for those who participate on the grassy fields.

Mayor Wissman recognized Larry Harmon, 6171 Greenlee Street, Arlington, TN, who advised that he is speaking in favor of the irrigation. He noted that financially the Town is in good shape, and this is one issue the Town should address as a priority for the young people of Arlington.

Mayor Wissman recognized Jimmy Lewis, 11195 Carston Cove, Arlington, TN, who stated that when he moved to Arlington from Bartlett, he noted that the recreation facilities were not the same as in Bartlett. He advised that he devotes much of his personal time to youth softball, and has observed that without irrigation, the facilities are not being maintained the way they should be. Mr. Lewis stated that these facilities are important to the future of Arlington's children, and he supports the installation of an irrigation system.

Mayor Wissman recognized Cliff Magowan, 6105 Everett Hill Circle, Arlington, TN, who advised that he has been a coach and director for AYS in football and track. He noted that he and other coaches have spent countless hours on weekends fertilizing and watering the playing fields and that is why they are in the shape they are in right now. He stated that he favors the installation of the irrigation system and believes it will be beneficial to the Town.

Mayor Wissman recognized Kevin Petite, 11185 Carston Cove, Arlington, TN, who advised that he moved to Arlington in 2006, and that he brought International Little League to Arlington. He noted that with all the reasons presented, it really comes down to making sure that Arlington's youth have a safe place to be. Mr. Petite explained how the Little League can benefit the Town as a whole. He advised that he is in favor of the irrigation to make the fields look better and be safer for the children.

Mayor Wissman recognized David Zwissler, 5122 Shetland Trail, who advised that he is the safety officer for the Arlington Youth Little League and believes the irrigation systems needs to be installed to reduce injuries on the fields. He noted that since taking over Little League they have made progress, with the help of Public Works, in holding down injuries by removing rocks and silt from the fields following rain storms. Mr. Zwissler concluded by reiterating that the irrigation system will be beneficial in keeping children safe on the fields.

Mayor Wissman thanked everyone for their comments. There were no further comments from citizens.

## VI. COMMUNICATIONS FROM THE MAYOR

### A. Shelby County Sheriff's Department Incident Report for the Month of September 2012.

Mayor Wissman recognized Sheriff's representative, Officer Fox, who presented the incident report for September (on file) and noted that crime is down from last month. Mayor Wissman called for questions, and hearing no reply, thanked Officer Fox for the report.

### B. Tennessee School Board Association (TSBA) Leadership Conference, November 3-5.

Mayor Wissman noted that this event is broken down into two parts, a conference and convention. He stated that the Town currently has three school board members running unopposed. Mayor Wissman stated that the Town still does not know which way the ruling will go for municipal schools; however, he noted that there is money in the current budget for these expenses and believes the Town should pay the registration fees for these members to attend if they can fit the event into their schedules. It was noted that this is a fairly small fee for the training and benefits that the members would experience.

### C. School Superintendent Search

Mayor Wissman advised that last week the School Planning Commission met with Dr. Fight and Dr. Mitchell from SES who explained what will need to be done by the commission and the new school board. It was noted that the superintendent search was the last item on the list. Mayor Wissman stated that Ms. Durant emailed the Board Members a contract regarding a superintendent search and advised that one of the municipalities is using this same contract to begin their search immediately. Mayor Wissman stated that he talked with Tammy Grissom, Director of the Tennessee School Board Association, and their attorney and both had concerns about starting a search prior to electing a school board. They advised that school boards set the parameters for a search and advised that it may be too soon to move forward with a search that could be thrown out. Mayor Wissman presented the cost differences in having SES (\$24,900) or TSBA (\$5,000) do the superintendent search, and suggested that the results could be similar. He recognized Mr. Lawson, Town Attorney, who provided an opinion that the Town could proceed either way. Mayor Wissman then requested input from the members. After discussion, it was agreed that the Town should wait until a ruling is made before proceeding with the school superintendent search.

### D. Committee Appointment

Mayor Wissman appointed the following to the Library Board:

Alyssa Haden  
5329 Cypress Hollow Dr.  
Arlington, TN 38002

Senior Teen Volunteer

Exp. 5/14

Ms. Durant, Town Recorder, noted that Ms. Haden has been working with the Library for about two years and has been very helpful to the librarian, Ms. Boster. Ms. Durant noted that this experience will benefit Ms. Haden in her education and future endeavors. Mayor Wissman asked if there were any objections. Hearing none, he welcomed Ms. Haden to the Library Board.

Mayor Wissman advised that, due to the demands of his schedule, he asked Alderman McGee to assume his position on the Library Board, and Alderman McGee graciously agreed. There were no objections to this appointment.

E. Other as properly presented.

1. Mayor Wissman advised that last month the Town received a memo (on file) regarding the revised ISO rating. He recognized Fire Chief Dennis Rutledge who announced that the Town's public protection classification dropped from a Class 6 to a Class 3. He noted that this puts the Town in the same Class 3 rating as Bartlett, Germantown, and Collierville; and, that there are only five jurisdictions in the state with a better classification. Chief Rutledge advised that this benefits the citizens of the Town because most insurance companies use this rating as one of the factors in determining homeowner insurance rates; therefore, homeowners could see a reduction in their premium. Chief Rutledge stated that the dedication of the fire personnel to their training and performance, in addition to the support that the Board has given the Fire Department, is paying off.
2. Mayor Wissman advised that early voting starts on October 17, 2012, and urged citizens to learn about the candidates running for the School Board. He noted that Mayor Wharton is supporting the sales tax referendum, and commented that there was a resolution last week during the school board meeting stating that all the money from the sales tax referendum would go to fund pre-K, which was a surprise to many. Mayor Wissman advised that this issue will be interesting as it moves forward. There was discussion.
3. Mayor Wissman advised that a worksession will be scheduled to address sewer issues and the Depot Square Master Development Plan. He recognized Mr. Haley, Town Superintendent, who advised that the sewer issue regarding the Clear Creek interceptor should cost approximately \$6,000,000. He noted that this is being bid as alternatives, with the first phase being about \$2,000,000. Mayor Wissman then recognized Ms. Sparkes, Town Planner, who advised that she reviewed a draft of the Depot Square Master Plan, responded with comments, and will present the plan to the Board at the worksession. The worksession was scheduled for Tuesday, October 23, 2012, at 5:00 p.m.
4. Mayor Wissman recognized Ms. Durant who advised that she and Vice Mayor McKee discussed preparations for the 2013-14 budget and agreed that they would like to start the process by scheduling a worksession for the BMA and the Finance Committee members. There was discussion, and it was agreed that the meeting will be scheduled for Tuesday, November 20, 2012, at 5:00 p.m.

5. Mayor Wissman advised that he is holding a staff meeting on Thursday, October 4, 2012, at 9:00 a.m. to discuss budget plans.
6. There was nothing further to come before the Board.

## VII. COMMITTEE REPORTS

Committee reports, including the Treasurer's Report and financial reports, for the month of September are on file at Town Hall and have been provided to the Board. Mayor Wissman asked if anyone wished to report on their committee. Vice Mayor McKee read the Treasurer's Report into the record.

## VIII. OLD BUSINESS

### A. Other as Properly Presented

There was no old business brought forward.

## IX. NEW BUSINESS

### A. Resolution 2012-27 authorizing the award of bid to York Construction as lowest and best bidder for project known as construction and installation of a water irrigation system at Douglas Park and the Arlington Sports Complex for the Town of Arlington, Tennessee, and authorize Mayor Wissman to enter into a contract.

Mayor Wissman called for a motion to approve.

**Main Motion:** Alderman Brooks made a motion to approve Resolution 2012-27. Alderman Thompson seconded the motion.

Mayor Wissman called for discussion and recognized Mr. Haley who noted that this has been on the capital improvement list for several years. He stated that the Town now has the funds to proceed with this project and was put out for bid. He reported that there were seven bidders and the project came in at approximately \$82,000. Mayor Wissman commented that the need for this project came about because of the dry condition of the fields this past summer even though Public Works tried to keep the fields watered with sprinklers and hoses. He advised that Mr. Haley reminded him that this project was on the CIP, so they decided to request bids to see what it would cost. Mayor Wissman stated that the bid request was for both Douglas Park and the Sports Complex, and the cost came back as \$82,000. Alderman Thompson stated that because of the school situation, he is concerned about costs for legal fees, etc., that the Town may ultimately incur. He also noted that this project was not included in this year's budget. He commented that he considers this a bigger picture item and he is in favor of a significant change in the way the Town approaches Parks and Rec; however, he believes that maintenance costs including, but not limited to, seeding, watering and fertilizing will increase significantly. Alderman Thompson suggested that since the school issue has not been resolved, he would suggest bringing the proposed irrigation system to a worksession to discuss and

determine if this is the right time to go forward. There was discussion. Mayor Wissman responded that the Town has committed to creating a municipal school district. He also noted that the Town had recently raised property and sales taxes, and that by being fiscally conservative there is over \$8,000,000 in the Town's reserve fund, and approximately another million dollars will be added to the reserve fund. Mayor Wissman stated that citizens want to see what they are getting for their money. He advised that the Town is currently understaffed, an issue that will need to be addressed; however, to require one or two employees to move sprinklers takes away from other things that they could be doing. Vice Mayor McKee asked Mr. Haley where in the budget the funds will come from. Mr. Haley responded that the Town amends the budget and explained the process. Alderman McGee asked about a maintenance program. Mr. Haley responded that the first year will be 100 percent parts and labor, the second year will be parts, and after that, maintenance will be by the Town of Arlington. Mr. Haley advised that the system is a quality Rainbird system being used in many sports complexes in Shelby County. Vice Mayor McKee asked if the bid was presented as one whole or two separate sections, and wanted to know what the difference would be if it was not all done at one time. Mr. Haley advised that this was a lump sum bid. There was discussion regarding the maintenance that would be required for each location as well as unforeseen issues that are bound to come up, especially at Douglas Park which is used for other events. Mr. Haley suggested that he would rather see the project done in phases than to see the project not be done at all. There was discussion about the condition of the Douglas Park fields and what would be required to get them in shape. Vice Mayor McKee suggested that the members add this item for discussion at the worksession. Mayor Wissman reminded the members that discussion on this or any other issue is not supposed to be discussed until it is brought to the Board. He noted that schools are a priority, but the Town has other issues that need to be governed and school funding should not be used as an excuse to put other issues on hold. There was further discussion and then a call for the question.

**Vote on Main Motion:** Roll Call Vote: Bascom – No; Brooks – Yes; McGee – Yes; J. McKee – No; Thompson – No; H. McKee – Yes; Wissman – Yes.

Motion passed with 4 – Yes and 3 – No.

- B. Resolution 2012-28 to authorize Mike Wissman, in his capacity as Mayor of the Town of Arlington, Tennessee, to enter into a Facility Encroachment Agreement with CSX Transportation, Inc., to construct, use and maintain one (1) forty-two inch (42") diameter sub-grade pipeline crossing for the conveyance of sewage.

Mayor Wissman called for a motion.

**Main Motion:** Alderman McGee made a motion to approve Resolution 2012-28. Alderman Bascom seconded the motion.

Mayor Wissman called for discussion. Alderman McGee asked if this is paying just for the easement or does this include new pipe, sewer, etc. Mr. Haley explained that this is to allow (permit only) for 42" bores to be run under the CSX railroad at a depth of 26 feet. Mayor Wissman called for further discussion. Hearing no reply, he called for a vote.

**Vote on Motion:** The motion carried unanimously.

C. Other as properly presented.

There was no other new business to come before the Board.

**X. APPROVAL OF BILLS**

**Motion:** Vice Mayor McKee made a motion to approve bills for payment. Alderman Brooks seconded the motion.

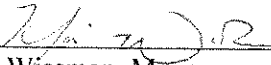
Mayor Wissman called for discussion. Hearing no reply, he called for a vote.

**Vote on Motion:** The motion carried unanimously.

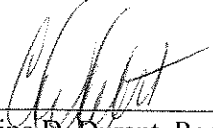
**XI. ADJOURNMENT**

**Motion:** Vice Mayor McKee made a motion to adjourn. Alderman Bascom seconded the motion. The motion carried unanimously.

Meeting adjourned.

  
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Mike Wissman, Mayor

11-5-12  
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Date

  
\_\_\_\_\_  
Catherine D. Durant, Recorder

11-5-12  
\_\_\_\_\_  
Date

Submitted By: Theresa Smith, Planning Clerk