

Town of Arlington

5854 Airline Road, Arlington, TN 38002



Design Review Committee
June 11, 2013
6:30 P.M.

MEETING MINUTES

I. CALL TO ORDER AND ROLL CALL

Chairman Brian Thompson called the meeting to order and advised that a quorum was established.

Present

Brian Thompson, Chairman
Jeff McKee, Alderman
Matthew Thie
Tim Carter
Brandon Holley
Ron Colin
Daniel Davidson

Others Present

Heather Sparkes, Planner
See List

Absent

Chris Burcky – Excused
Phillip Fung, Secretary - Excused

II. APPROVAL OF THE MINUTES FROM MAY 14, 2013

Chairman Thompson called for a motion.

Motion: Jeff McKee made a motion to approve the minutes from May 14, 2013, as presented. Tim Carter seconded the motion.

Chairman Thompson called for discussion or corrections. Hearing no reply, he called for a vote.

Vote on Motion: The motion carried unanimously.

III. OLD BUSINESS

A. Other as Properly Presented

There was no old business to come before the Committee.

IV. NEW BUSINESS

A. Cambridge Manor PD, Phase 2, Northern Terminus of Anglia Valley Dr. – Site Plan

Chairman Thompson recognized Heather Sparkes, Town Planner, who presented the analysis (on file) and advised that this is a request for approval of the common open space improvements. She noted that there will be over 19 acres of common open space, including a 13-acre lake, area for a five foot wide walking path, and a landscape island/median at Anglia Valley Cove. Ms. Sparkes stated that this is consistent with the approved PD and plans for a bicycle/pedestrian connection to be constructed south of the railroad tracks along developments on the north side of Forrest Street during future development. She noted that a parking area will be provided with seven parking spaces, including one handicap space. Ms. Sparkes advised that the Planning Commission had expressed concern with the location of the parking lot to residential lot #62. She noted that Staff has recommended planting evergreens between the parking lot and Lot 62 to address this concern. She stated that Staff recommends approval subject to the following Staff conditions and any additional conditions levied by the Design Review Committee.

Chairman Thompson called for a motion.

Main Motion: Brandon Holley made a motion to approve the site plan for Cambridge Manor PD, Phase 2, subject to compliance with the conditions presented in the staff report. Ron Colin seconded the motion.

After discussion by the members, Chairman Thompson called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

Conditions of Approval:

1. It is found that the application as presented and with the conditions of approval meets the provisions of the Town of Arlington Zoning Ordinance and the Design Guidelines Manual. The project shall be constructed in accordance with all provisions of the Zoning Ordinance and Design Guidelines Manual.
2. Any approval shall be contingent upon the applicant satisfying all requirements/conditions of Site Plan approval levied by the Planning Commission.

3. All plans submitted to Shelby County for the issuance of a building permit shall be consistent with the plans approved by the Planning Commission and Design Review Committee. Any changes to the plan require prior approval by the Town of Arlington staff and/or appropriate Commission or Committee.
4. The site shall be maintained in accordance with the approved plans for the life of the project. Any revisions to the site or building require prior approval from the appropriate Board/Commission.
5. Irrigation for designated landscape areas is required. An irrigation plan shall be submitted to Staff for review and approval prior to issuance of a building permit.
6. Nellie R. Stevens shall be planted in the area between the parking lot and Lot #62. The plants shall be a minimum of 6 feet in height at the time of planting, spaced no more than 6-feet on center.
7. Deciduous trees shall be planted along the 5-foot walking path, and shall be planted no greater than 50-feet on center.


B. Other as Property Presented

There was no further business to come before the Committee.

VI. ADJOURNMENT

Chairman Thompson called for a motion to adjourn.

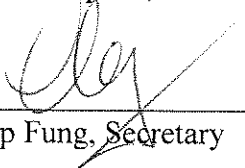
Motion: Jeff McKee made a motion to adjourn. Tim Carter seconded the motion. The meeting adjourned.



Brian Thompson, Chairman

8/13/13

Date



Phillip Fung, Secretary

8/13/13

Date

Submitted By: Theresa Smith