

Town of Arlington

5854 Airline Road, Arlington TN 38002



Town Of Arlington
Board of Mayor and Aldermen
December 1, 2014
6:30 P.M.

MEETING MINUTES

I. CALL TO ORDER AND ROLL CALL

Present

Mike Wissman, Mayor
Harry McKee, Vice Mayor
Jeff McKee, Alderman
Oscar Brooks, Alderman
Brian Thompson, Alderman
Gerald McGee, Alderman

Others Present

Gerald Lawson, Attorney
Steve Hill, Engineer
Heather Sparkes, Planner
Catherine Durant, Recorder/Treasurer
See List

Excused Absence

Glen Bascom, Alderman

Mayor Wissman called the meeting to order and advised that a quorum was established.

II. OPENING PRAYER

Opening prayer was led by Alderman Jeff McKee.

III. PLEDGE TO THE FLAG

The Pledge of Allegiance and America the Beautiful was led by ABC Learning Children.

IV. APPROVAL OF THE MINUTES FROM THE NOVEMBER 3, 2014, BOARD OF MAYOR AND ALDERMEN MEETING.

Motion: Alderman McGee made a motion to approve the Board of Mayor and Aldermen minutes of November 3, 2014. Alderman Brooks seconded the motion.

The motion carried unanimously.

V. GRIEVANCES & COMMENTS FROM CITIZENS

Mayor Wissman asked if any citizen wished to address the Board to please come to the podium, state your name and address for the record. He stated that this was not a Question and Answer session.

LeAnn Hinkle 5215 Summer Wind Lane, expressed her appreciation for raising the speed limit on Milton Wilson from 20 mph to 30 mph. She stated that a comment was made at the last meeting that all of the government buildings have had some sort of expansion within the last fifteen to twenty years, however she stated that this does not apply to the library. She advised that she would like to see this addressed in the near future.

Mayor Wissman thanked Ms. Hinkle for her time and stated that the Library was in discussion frequently.

VI. COMMUNICATIONS FROM THE MAYOR

A. Shelby County Sheriff's Department Incident Report for the month of November.

Mayor Wissman recognized Lieutenant Lomax who presented the report for November. The full report is on file at Town Hall. He stated that there have been questions as to how many cars are designated to Arlington. He explained that Arlington is on the border of District 4 and District 5 and within 5-10 minutes, of at least six cars.

Mayor Wissman thanked Lieutenant Lomax for his time

B. Arlington Fire Department report for the month of November.

Mayor Wissman recognized David Franks, Fire Chief. Chief Franks presented the Fire Report for the month of November. He stated that there were a total of 76 runs and broke them down by type. The full report is on file at Town Hall.

Chief Franks updated the Board on the building expansion for the fire station stating that they met with the architect, Renaissance Group and will be issuing plans beginning December 5th for bids. There will be a pre-bid meeting December 9th and bids will be opened at 2 PM on December 23rd.

Mayor Wissman asked about ambulances coming back into the fire station on 24 hour shifts. Chief Franks stated that they were in the process of getting four ambulances back into the stations within the municipalities.

C. Other as properly presented.

1. Mayor Wissman congratulated the Arlington High School Football Team for their trip to the Quarter Finals. This was the farthest the team has made it in school history.
2. Mayor Wissman congratulated the Arlington High School Cheer and Pom teams on State Championships.
3. Mayor Wissman stated that the first Arlington Youth Basketball game was taking place and thanked Kevin for his hard work on the program along with town staff.
4. Mayor Wissman stated the new librarian Christine Larrigon will begin December 8th and will be formally introduced to the Board next month.
5. Mayor Wissman stated that the Town has adjusted the Holiday Hours to be closed Christmas Day and the day after as opposed to Christmas Eve and Christmas Day. He advised that the staff voted on this and offices would be opened for half a day on Christmas Eve.
6. Mayor Wissman thanked the Public Works and Parks Department Staff for their work on the Christmas Décor.

7. Mayor Wissman stated that the Christmas Parade will take place Saturday December 6th beginning at 4 PM.
8. Mayor Wissman advised that paving was supposed to begin on December 1st on Airline, however it will be delayed because of the weather to December 2nd.
9. Mayor Wissman thanked Heather Sparkes, Town Planner and Cathy Durant, Town Recorder and Treasurer and stated that the last couple of meetings have been dark around Town Hall and with their planning, there will be an update to the lighting.

VII. COMMITTEE REPORTS

Mayor Wissman advised that the Industrial Development Board and Planning Commission met during the month of November. The reports are on file at Town Hall and have been provided to the Board. Mayor Wissman asked if anyone wished to report on their committee.

Mayor Wissman recognized Vice Mayor McKee who read the Treasurer's Report into the record (on file).

VIII. OLD BUSINESS

There was no old business brought before the board.

IX. NEW BUSINESS

A. First Reading Ordinance 2014-12 to amend the Town of Arlington Zoning Ordinance, Section 4.2 Bulk Regulations and Densities for Zoning Districts.

Mayor Wissman recognized Heather Sparkes, Town Planner. She explained that this was a request to amend the setbacks for Commercial Districts which would allow for developers to build closer to the roadways and allow for a more walkable community. She stated that the Planning Commission had reviewed this Ordinance and recommended it for approval. Mayor Wissman called for a motion.

Main Motion: Alderman McKee made a motion to approve the First Reading Ordinance 2014-12. Alderman Thompson seconded the motion.

Mayor Wissman called for discussion or questions. Alderman McGee inquired about the number of parcels that will be affected by this change. Mrs. Sparkes stated that any parcels within the SC or B2 districts and any commercial development in the future would be affected. Alderman McGee asked if there is any one developer that is waiting to submit plans based on this approval. Mrs. Sparkes replied no. Alderman Thompson stated that this would give the town a better curb appeal. Alderman McKee agreed with Alderman Thompson by stating that this will bring buildings closer to the street and hopefully slow the speed down throughout Town. Mayor Wissman asked for clarity on parking in front of buildings. Mrs. Sparkes clarified that this does not eliminate parking in front of businesses, however it will encourage them to be more unique in their designs and allow for a different design layout. Hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

B. Resolution 2014-44 to enter into a Memorandum of Understanding with Arlington Community Schools Board of Education for the lease of Apple Computer Equipment and Services.

Mayor Wissman recognized Gerald Lawson, Attorney. Mr. Lawson stated that state law does not allow for the School Board to enter into a Capital Lease greater than one year. He stated that the Town will have to enter into a Memorandum of Understanding with the School Board as a pass through. He explained that the 350 computers were in the schools budget and they have a plan to replace them every four years. Mayor Wissman called for a motion.

Main Motion: Vice Mayor McKee made a motion to approve Resolution 2014-44. Alderman Brooks seconded the motion.

Mayor Wissman called for discussion and questions. Vice Mayor asked if this law would have to be changed by legislation. Mr. Lawson stated that this is a problem across the state and these Memorandums will more than likely come before the board again. Hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

C. Resolution 2014-45 to authorize a lease with Apple Inc., for Computer Equipment and Services.

Mayor Wissman recognized Gerald Lawson, Attorney. Mr. Lawson gave the recommendation to approve Resolution 2014-45 based on the fact that the Arlington Community School Board cannot enter into an agreement that exceeds one year. Mayor Wissman called for a motion.

Main Motion: Alderman McGee made a motion to approve Resolution 2014-45. Vice Mayor McKee seconded the motion.

Mayor Wissman called for discussion and questions. Alderman McKee inquired about the leasing terms. Mr. Lawson clarified that this is a financing option instead of a true lease agreement. After three years, the Arlington Community Schools will own the laptops. Hearing no further comments, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

D. Resolution 2014-46 to approve Budget Amendments for Arlington Community Schools for fiscal year ending June 30, 2015.

Mayor Wissman recognized Tammy Mason, School Superintendent. Ms. Mason presented the budget amendments being requested by Arlington Community Schools. She explained that they received \$60,000 from the Baseball Booster Club that will be put into the Discretionary Fund Revenue for a specified project of the Baseball field house. She stated that \$62,460 would be placed in Construction in Progress Revenue and Expenditures from money allocated by the Shelby County Commission. Mayor Wissman called for a motion.

Main Motion: Alderman Brooks made a motion to approve Resolution 2014-46.
Alderman McKee seconded the motion.

Mayor Wissman called for discussion and questions. Alderman Thompson inquired if the \$797,900 that was budgeted for the schools would change. Cathy Durant, Town Recorder and Treasurer stated that the Board of Mayor and Alderman would have to approve the Resolution and incorporate this into their budget amendments, however it would not raise the amount originally budgeted. Hearing no further comment, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion passed unanimously.

E. Committee Appointment.

Mayor Wissman stated that this was a sudden change as Mr. Steve McCarver has stepped down due to relocation. He thanked him for his service to the Town of Arlington. He stated that this will leave two spots vacant with one being on the Finance Committee and the other on the Planning Commission. The Finance Committee position will not be filled until the beginning of 2015. He recognized Heather Sparkes, Town Planner. Mrs. Sparkes stated the recommendation to appoint Angela Reeder to the Planning Commission. Mayor Wissman called for a motion.

Main Motion: Alderman McGee made a motion to approve the appointment of Angela Reeder to the Planning Commission. Alderman Brooks seconded the motion.

Mayor Wissman asked Mrs. Sparkes to give a background of Ms. Reeder. Mrs. Sparkes stated that Ms. Reeder is a City Planner and served on the Loosahatchie Greenway Committee. Hearing no further comments, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

F. Other as properly presented.

1. State of Tennessee Debt Obligation form CT-0253.
Mayor Wissman recognized Cathy Durant, Town Recorder and Treasurer. Mrs. Durant stated that this form must be filed with the State and coincides with the schools requests. Mayor Wissman called for a motion.

Main Motion: Alderman McGee made a motion to approve the State of Tennessee Debt Obligation for CT-0253. Alderman McKee seconded the motion.

Mayor Wissman called for discussion and questions. Mayor Wissman called for a vote on the motion.

Vote on Main Motion: The motion carried unanimously.

2. Mayor Wissman recognized Ed Haley, Town Superintendent. Mr. Haley announced that Andy Weihl, Waste Water Treatment Plant Operator was awarded the 42nd annual citation A.L. "Jack" Strub award for excellence in Waste Water Management.
3. Alderman Brooks asked Mr. Haley for an update on projects. Mr. Haley thanked the Board and stated that in the four years Mayor Wissman has been in office, there have been 24 million dollars worth of projects that have been completed.
4. Cathy Durant, Town Recorder and Treasurer addressed previous comments about the Library by stating that over the last year the Town has enclosed the patio, installed a sign, upgraded technology and will be getting ten new computers to replace the current ones by help of a matching grant. She stated that the Town is constantly looking for ways to upgrade and improve the programs and operations at the library.
5. Alderman McKee inquired about the plans for trees in the medians along Milton Wilson. Mayor Wissman recognized Kevin Carter, Parks and Recreation Director who gave a breakdown of each medians total cost. He stated that to plant trees in the first three medians it would cost around \$18,000. The total amount for the whole project would cost \$52,000. Alderman Thompson stated that he would like for this to be budgeted next fiscal year where it could be properly planned based on the future desires on the Town.

Main Motion: Alderman McKee made a motion to approve funding for purchase and planting of trees in the first three medians on Milton Wilson between Chester and Harrell Road at an estimated cost of \$18,000. Vice Mayor McKee seconded the motion.

Mayor Wissman called for discussion and questions. Alderman Brooks inquired about the liability that will be placed on the Town if someone was to wreck into a full grown tree in the future. Gerald Lawson, Attorney stated that the Town would have no greater liability. Mayor Wissman inquired about the need to research and plan the medians throughout the Town. Heather Sparkes, Town Planner stated that she along with Kevin Carter have pulled the files for White Oaks and the materials being proposed, Chinese Elm and Red Maples, are consistent with the development requirements currently in that part of Town. Alderman Thompson stated that he would like for this to be budgeted for the next fiscal year.

Secondary Motion: Alderman McKee made a motion to withdraw the Main Motion contingent that this project could be budgeted next fiscal year. Vice Mayor McKee seconded the withdrawal.

Main Motion: Main Motion withdrawn.

X. APPROVAL OF THE BILLS FOR PAYMENT

Mayor Wissman called for a motion.

Main Motion: Alderman McGee made a motion to approve bills for payment. Vice Mayor McKee seconded the motion.

Mayor Wissman called for a vote on the main motion.

Vote on Motion: The motion carried unanimously.


Mayor Wissman sent condolences to the Wiseman family for the passing of Debbie Wiseman.

XI. ADJOURNMENT

Motion: Alderman Thompson made a motion to adjourn. Vice Mayor McKee seconded the motion.

The motion carried unanimously.

Meeting adjourned.



Mike Wissman, Mayor

1-5-15

Date



Catherine D. Durant, Recorder

1-5-15

Date

Submitted By: Brittney Owens, Town Clerk