



# Town of Arlington

5854 Airline Road, Arlington, TN 38002

Board of Mayor and Aldermen  
Meeting  
Monday, October 6, 2014

## MEETING MINUTES

### I. CALL TO ORDER AND ROLL CALL

#### Present

Mike Wissman, Mayor  
Harry McKee, Vice Mayor  
Glen Bascom, Alderman  
Brian Thompson, Alderman  
Oscar Brooks, Alderman

#### Others Present

Gerald D. Lawson, Town Attorney  
Catherine Durant, Recorder/Treasurer  
Steve Hill, Town Engineer

#### Excused Absence

Gerald McGee, Alderman  
Jeff McKee, Alderman

### II. OPENING PRAYER

Alderman Brian Thompson offered the opening prayer.

### III. PLEDGE TO THE FLAG

Mayor Wissman's father, Mike Wissman, Sr. led the pledge to the flag.

### IV. APPROVAL OF THE MINUTES FROM SEPTEMBER 2, 2014.

**Motion:** Vice Mayor Harry McKee made a motion to approve the Board of Mayor and Aldermen minutes from September 2, 2014. Alderman Oscar Brooks seconded. Motion carried unanimously.

### V. GRIEVANCES AND COMMENTS FROM CITIZENS

Mayor Wissman advised that anyone wishing to speak on any topic may come forward at this time. He asked that comments be limited to two (2) minutes and noted that it is not a question and answer session. No one came forward.

### VI. COMMUNICATIONS FROM THE MAYOR

A. Shelby County Sheriff's Department Incident Report for the month of September.  
Lieutenant Lomax gave the report for September noting that all stats were down from the prior month (on file). Mayor Wissman asked if Lieutenant Lomax could give a brief on the threat at the High School. He informed the Board that the Detectives

Division had identified a person of interest and that a charge was pending of False Reporting. He noted that from the very beginning the threat was taken as credible and was treated as such. The Shelby County Sheriff's Department works very hard to keep the public informed without jeopardizing the investigation. He went on to say that not everyone needs to know everything about everybody or everything that is going on and that the Sheriff's Department deals in facts not rumors or gossip. Mayor Wissman expressed his sincere gratitude for the Sheriff's Department and the Fire Department for all of their efforts and how well the situation was handled.

- B. Arlington Fire Department Report for the month of September.  
Fire Chief, David Franks gave the report for September (on file) and noted that October is Fire Prevention month and the Town would be judging a Fire Prevention Poster Contest for the schools.
- C. Mayor Wissman thanked Parks director Kevin Carter and Town Hall staff for all the hard work that has gone into the Basketball Program and noted that sign ups have been a success.
- D. Mayor Wissman asked Mr. Haley to give a brief update on road projects around Town. Mr. Haley gave an update for the SIA projects as well as the Bike Pedestrian Trail, and Hall Creek Bridge.
- E. Alderman Thompson informed those in attendance that the BBQ Festival is on October 17<sup>th</sup> and 18<sup>th</sup> with 50 teams that have signed up to participate. There will be music, vendors, moon bounces and once again this year Gerald Lawson with C. Perkins Law will be cooking and invites you to come by their tent.
- F. Vice Mayor Harry McKee informed those present that the Town of Arlington will be featured on AM 990 next week at 7:40 A.M. and 4:00 P.M. featuring businesses and Town Officials along with all the Town events such as the Music on the Square, Harvest Festival, BBQ, and the Fish Fry at Arlington United Methodist Church. Ms. Tonia Howell with the Arlington Chamber of Commerce arranged for this segment on Arlington.

## VII. COMMITTEE REPORTS

Vice Mayor McKee gave the Treasurer's Report for the month of September which is on file. He noted that the Finance Committee will start meeting soon to start the 2015/2016 Budget process. He went on to say that now that the schools are up and running it is time to look hard at the current tax rate for any possible reduction.

## VIII. OLD BUSINESS

- A. **Other as properly presented.**

No other old business was brought forward.

## IX. NEW BUSINESS

- A. Resolution 2014-33 to authorize an agreement with Fisher Arnold for consultant engineering services, related to the design, environmental, ROW, permits and bidding, of Airline Road widening project from I-40 to north of Milton Wilson Blvd., TDOT project ID # 120178.00.

Mayor Wissman recognized Steve Hill, Town Engineer. Mr. Hill explained that a Request for Qualification (RFQ) was published which included both projects, Airline Road and Highway 70. He went on to inform the Board that 10 firms responded, the three person selection and review committee graded based on specifics for each project and the two with the highest scores are recommended; Fisher Arnold for TDOT Pin #120178.00 and Kimley Horn for TDOT Pin #120178.00. He went on to say that this phase is for Design and NEPA and is funded through the MPO.

**Main Motion:** Alderman Glen Bascom made a motion to approve Resolution 2014-33. Aldermen Brian Thompson seconded.

Mayor Wissman called for discussion. Hearing none he called for the vote.

**Vote on Main Motion:** Motion carried unanimously.

- B. Resolution 2014-34 to authorize an agreement with Kimley Horn for consultant engineering services, related to the design, environmental, ROW, permits, and bidding, of Highway 70 widening from SR 385 to Airline Road, TDOT Project ID # 120444.00.**

Mr. Hill confirmed the selection of Kimley Horn for the Highway 70 widening.

**Main Motion:** Alderman Glen Bascom made a motion to approve Resolution 2013-34. Alderman Brian Thompson seconded.

Mayor Wissman called for discussion. Hearing none he called for the vote.

**Vote on Main Motion:** Motion carried unanimously.

**Motion to Recess for Public Hearing:** Alderman Glen Bascom made a motion to recess the meeting for a Public Hearing for Resolution 2014-38. Alderman Oscar Brooks Seconded the motion. Meeting Recessed.

- C. Public Hearing Resolution 2014-38 to amend the Master Development Plan for property known as the Center at Hayes Crossing Planned Development.**

Mayor Wissman advised that notice of the Public Hearing was published in the Commercial Appeal on September 18, 2014. He asked anyone wishing to speak for or against, please come forward. Hearing none the Public Hearing was closed.

**The regular business meeting resumed.**

- D. Resolution 2014-38 to amend the Master Development Plan for property known as the center at Hayes Crossing Planned Development.**

In Ms. Sparkes absence Mayor Wissman recognized Ms. Durant. She informed the Board that this item comes to the Board as a unanimous recommendation from the Planning Commission. The request is to amend the Uses Permitted in area "C" of the Planned Development from B-1 Neighborhood Commercial to O-Office which is a lessor use and will allow for more consistent uses and set backs on both corners of the development. She went on to say that the request is consistent with the Future Land Use Plan.

**Main Motion:** Alderman Brian Thompson made a motion to approve Resolution 2014-38. Vice Mayor Harry McKee seconded the motion.

Mayor Wissman called for discussion. Vice Mayor Harry McKee disclosed that he is friends with the applicant. Mayor Wissman called for the vote.

**Vote on Main Motion:** Motion carried unanimously.

- E. Resolution 2014-39 to authorize the transfer of monies set aside in line item 110-27214, for FY ending June 30, 2014, for improvements to the New Public Works Facility; to an expense line item 110-43000-900, in the current FY ending June 30, 2015, to make the funds available for project completion.**

Mayor Wissman recognized Ms. Durant, who informed the Board that the resolution would give permission to move monies set aside for the new Public Works Facility in June to be moved to the current fiscal year.

**Main Motion:** Alderman Oscar Brooks made a motion to approve Resolution 2014-39. Alderman Glen Bascom seconded.

Mayor Wissman called for discussion. Hearing none he called for the vote.

**Vote on Main Motion:** Motion carried unanimously.

- F. Resolution 2014-40 to authorize award of bid to, McHann Metal Building Company, for the removal, disposal, and replacement of the metal roof at the New Public Works Facility, located at 11475 Memphis-Arlington Road.**

Mayor Wissman recognized Ed Haley, Town Superintendent. Mr. Haley noted that a request for bids was published on September 11, 2014. He informed the Board that two (2) bids were received, with the low bid being McHann Metal Building Company. He noted that this was for a new metal roof and recommended approval.

**Main Motion:** Alderman Oscar Brooks made a motion to approve Resolution 2014-40. Alderman Glen Bascom seconded.

Mayor Wissman called for discussion. Vice Mayor Harry McKee asked why there was such a spread between the two bids. Mr. Haley explained that neither he nor the lowest bidder had an explanation for the vast difference.

**Vote on Main Motion:** Motion carried unanimously.

- G. Resolution 2014-41 to execute documentation necessary to authorize the Town Attorney to file condemnation lawsuits to obtain right-of-way and the necessary easements, for construction of Hayes Road east of Airline Road.**

Mayor Wissman recognized Gerald Lawson, Town Attorney. Mr. Lawson explained that the project is to lower the hill on Hayes Road that poses a sight problem. He went on to inform the Board that easements were necessary to do the work and that the Town has been unable to secure the easements on some of the properties. He noted that one

property had too many heirs and explained that the resolution would give the Mayor the authority to execute documents necessary for the filing of condemnations.

**Main Motion:** Alderman Glen Bascom made a motion to approve Resolution 2014-41. Alderman Oscar Brooks Seconded the motion.

Mayor Wissman called for discussion. Alderman Brian Thompson asked why the Town was unsuccessful in obtaining the easements. Mr. Lawson informed the Board that on some of the properties the owners were just too far apart in the asking price and the appraised value and on another there were simply too many heirs to come to an agreement. Alderman Thompson noted that it was necessary to do what was in the best interest of public safety.

**Vote on Main Motion:** Motion carried unanimously.

**H. Other as properly presented.**

1. Mr. Haley explained to the Board that the new traffic signal at Douglas and Airline would be operational very soon. The signal that is currently at this location is the first traffic signal in the Town which was installed in 2006. He noted that this existing signal and controller would be re-located at the intersection of Collierville-Arlington and Highway 70.

**X. APPROVAL OF THE BILLS FOR PAYMENT**

**Motion:** Alderman Oscar Brooks made a motion to approve the bills for payment. Alderman Brian Thompson seconded. Motion carried unanimously.

**XI. ADJOURNMENT**

**Motion:** Alderman Oscar Brooks made a motion to adjourn. Vice Mayor Harry McKee seconded. Meeting adjourned.

  
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Mike Wissman, Mayor

11-3-14  
\_\_\_\_\_  
Date

Attest:

  
\_\_\_\_\_  
Catherine D. Durant, Recorder

11-3-14  
\_\_\_\_\_  
Date

Submitted by: Recorder