

Town of Arlington

5854 Airline Road, Arlington TN 38002



Town of Arlington Board of Mayor and Aldermen

June 6th, 2016

6:30 P.M.

MEETING MINUTES

I. Call to Order and Roll Call.

Present

Mike Wissman, Mayor
Jeff McKee, Alderman
Brian Thompson, Alderman
Harry McKee, Vice Mayor
Oscar Brooks, Alderman
Larry Harmon, Alderman
Gerald McGee, Alderman

Others Present

Gerald Lawson, Attorney
Catherine Durant, Town Administrator
Brittney Owens, Recorder/Treasurer
See List

Mayor Wissman called the meeting to order and advised that a quorum was established.

II. Opening Prayer.

Opening prayer was led by Vice Mayor McKee.

III. Pledge to the Flag.

The Pledge of Allegiance was led by Aldermen McGee.

IV. Approval of the minutes from May 2, 2016.

Motion: Aldermen Harmon made a motion to approve the Board of Mayor and Aldermen minutes of May 2, 2016. Alderman McGee seconded the motion.

The motion carried unanimously.

V. Grievances and Comments from Citizens.

Mayor Wissman asked if any citizen wished to address the Board to please come to the podium, state your name and address for the record. He advised that this was not a Question and Answer session.

Mayor Wissman recognized Steve Hill, Town Engineer to speak about the June 3, 2016 rain event. Mr. Hill advised that the downfall of the catastrophic event

was equivalent to a 1,000 year storm. Mr. Hill stated that the staff was continuing to assess the situation.

Dwayne Bird, 5216 Summer Wind Lane stated his concerns of the draining of the basin on Milton Wilson behind the residence. Mayor Wissman thanked Mr. Bird for his time.

Stacey Fanton, 5224 Summer Wind stated that she appreciated the Town and everything the community has done in an effort to help. She asked the Town to investigate the storm and to provide details of why the event happened. Mayor Wissman thanked Ms. Fanton for her time.

Lynn Holmes, 5174 Summer Mist stated the appreciation of the Town. Mr. Holmes stated his concerns with the deepness of the retention ponds behind the subdivision. Mr. Holmes stated his concerns with the greenbelt and the cutting of the trees near the beaver dam. Mayor Wissman thanked Mr. Holmes for his time.

Ricky Rush, Arlington Motors stated his concerns with the area flooding every time it rains. Mr. Rush stated there is not proper nor enough drainage on Highway 70. Mayor Wissman thanked Mr. Rush for his time.

Tyler McBride, 5890 Arlington Oak stated his concerns with the three homes in the neighborhood that back up to the drainage ditch. Mr. McBride stated the ditch is also overgrown and wanted it on record with the Town. Mayor Wissman thanked Mr. McBride for his time.

Cherrie Lassiter, 5972 Carters Bluff stated 12183 Chase Creek in Deerfield Estates had their second experience to damage from the water. Ms. Lassiter stated her concerns with the work done at the park and felt it was a result of the water coming onto this property. Mayor Wissman thanked Ms. Lassiter for her time.

Ron Files, Off the Hoof stated his concerns with the past involving flooding to his building. Mr. Files stated the storm drains needed to be checked. Mayor Wissman thanked Mr. Files for his time.

Hugh Lamar, 5685 Hayes Road gave kudos to Jim Voelker who organized help at 1 PM at Arlington High School for relief effort. Mr. Lamar stated that they divided into groups to retrieve garbage containers and help residents with clean up. Mayor Wissman thanked Mr. Lamar for his time.

Angie Mines, 5762 Haley Hollow Cove stated her concerns with the greenbelt that has the retention area. Mayor Wissman thanked Ms. Mines for her time.

Chris Moore, 12300 Afton Place inquired on the appointment of Alderman to fill Mr. McGee's position. Mr. Moore stated his consideration to the Board of Cheryl Pardue for the position of Alderman. Mayor Wissman thanked Mr. Moore for his time.

VI. Communication from the Mayor.

A. Presentation for Betty Russell and Gerald McGee.

Mayor Wissman thanked Gerald McGee for his service of 13 years as Alderman. Aldermen McGee stated his honor and pleasure of working for the Town. Mayor Wissman thanked Betty Russell for her service with the Senior Citizen's Center. Catherine Durant, Town Administrator, recognized the hard work and effort put in by Ms. Russell for ten years. She stated the growth of the programming at the Senior Center and that it was in large part due to Ms. Russell's efforts.

B. Shelby County Sherriff's Department Incident Report for the month of May.

Mayor Wissman recognized Lt. Crowder from the Sheriff's Department. She noted that there were twenty-eight incidents reported for the month of May. She advised that all residents need to keep their property locked at all times. The full report is on file at Town Hall.

C. Arlington Fire Department report for the month of May.

Mayor Wissman recognized David Franks, Fire Chief. Chief Franks stated that there were fifty-two total calls, with twenty-two being South of I-40. The full report is on file at Town Hall.

D. Committee Appointment.

Mayor Wissman appointed Susan Payne to the Design Review Committee with the term expiration of November 2016.

E. Other as properly presented.

1. Mayor Wissman noted of the Chamber Luncheon with Ms. Howell on Wednesday at 11:30 AM for their 20th anniversary.
2. Mayor Wissman stated that the 4th Annual Fireworks show will be held on June 25th from 6-9:30 PM.

VII. Committee Reports

Mayor Wissman advised that the Design Review, Planning Commission, Arlington Community School Board, and Library Board met during the month of May. The reports are on file at Town Hall and have been provided to the Board.

Vice Mayor McKee read the Treasurer's Report into the record and noted that the financial reports are on file.

VIII. Old Business

A. First Reading of Ordinance 2016-04 to adopt a Storm Water Utility Ordinance and fees associated with the Ordinance.

Mayor Wissman recognized Steve Hill, Town Engineer. Mr. Hill stated this is the second reading to begin the funding of the stormwater program. Mr. Hill stated staff recommends approval.

Mayor Wissman called for a motion.

Main Motion: Aldermen Brooks made a motion to approve the second and final reading of Ordinance 2016-04. Alderman McKee seconded the motion.

Mayor Wissman called for a motion to suspend the Board of Mayor and Aldermen Meeting and open a Public Hearing.

Motion: Alderman Thompson made a motion to suspend the Regular Board of Mayor and Aldermen Meeting and open a Public Hearing. Alderman Harmon seconded the motion.

PUBLIC HEARING Ordinance 2016-04 to adopt a Storm Water Utility Ordinance and fees associated with the Ordinance.

Mayor Wissman stated that the notice of public hearing was published in The Commercial Appeal on May 6th, 2016. He asked that anyone wishing to speak for or against this request, to please stand to be recognized and state their name and address for the record. There were no further comments.

Mayor Wissman called for a motion to close the Public Hearing and resume the Board of Mayor and Aldermen meeting.

Motion: Vice Mayor McKee made a motion to close the Public Hearing and resume the Board of Mayor and Aldermen Meeting. Aldermen Thompson seconded the motion.

Mayor Wissman called for discussion and questions. After hearing no further discussion, Mayor Wissman called for a vote on the Main Motion.

Vote on Main Motion: The motion carried unanimously.

B. First reading of Ordinance 2016-05 to further amend the Town of Arlington, Tennessee Budget for Fiscal Year ending June 30, 2016.

Mayor Wissman recognized Brittney Owens, Town Recorder/Treasurer. Ms. Owens noted the highlighted changes between the first and second reading. Ms. Owens stated staff recommends approval.

Mayor Wissman called for a motion.

Main Motion: Vice Mayor McKee made a motion to approve the second and final reading of Ordinance 2016-05. Alderman McGee seconded the motion.

Mayor Wissman called for a motion to suspend the Board of Mayor and Aldermen Meeting and open a Public Hearing.

Motion: Alderman Brooks made a motion to suspend the Regular Board of Mayor and Aldermen Meeting and open a Public Hearing. Alderman Harmon seconded the motion.

PUBLIC HEARING Ordinance 2016-05 to further amend the Town of Arlington, Tennessee Budget for Fiscal Year ending June 30, 2016.

Mayor Wissman stated that the notice of public hearing was published in The Commercial Appeal on May 6th, 2016. He asked that anyone wishing to speak for or against this request, to please stand to be recognized and state their name and address for the record. There were no further comments.

Mayor Wissman called for a motion to close the Public Hearing and resume the Board of Mayor and Aldermen meeting.

Motion: Alderman Brooks made a motion to close the Public Hearing and resume the Board of Mayor and Aldermen Meeting. Alderman Thompson seconded the motion.

Mayor Wissman called for discussion and questions. After hearing no further discussion, Mayor Wissman called for a vote on the Main Motion.

Vote on Main Motion: The motion carried unanimously.

C. First Reading of Ordinance 2016-06 to adopt the Annual Budget Board Compensation, and Property Tax Levy for the Fiscal Year Beginning July 1, 2016 and ending June 30, 2017.

Mayor Wissman recognized Brittney Owens, Recorder/Treasurer. Ms. Owens stated there are no changes between the first and second reading. Ms. Owens stated that staff and the Finance Committee recommended approval.

Mayor Wissman called for a motion.

Main Motion: Aldermen McGee made a motion to approve the second and final reading of Ordinance 2016-06. Alderman Harmon seconded the motion.

Mayor Wissman called for a motion to suspend the Board of Mayor and Aldermen Meeting and open a Public Hearing.

Motion: Alderman Thompson made a motion to suspend the Regular Board of Mayor and Aldermen Meeting and open a Public Hearing. Alderman Brooks seconded the motion.

PUBLIC HEARING Ordinance 2016-06 to adopt the Annual Budget, Board Compensation, and Property Tax Levy for the Fiscal Year Beginning July 1, 2016 and ending June 30, 2017.

Mayor Wissman stated that the notice of public hearing was published in The Commercial Appeal on May 6th, 2016. He asked that anyone wishing to speak for or against this request, to please stand to be recognized and state their name and address for the record. There were no further comments.

Mayor Wissman called for a motion to close the Public Hearing and resume the Board of Mayor and Aldermen meeting.

Motion: Alderman Brooks made a motion to close the Public Hearing and resume the Board of Mayor and Aldermen Meeting. Alderman Thompson seconded the motion.

Mayor Wissman called for discussion and questions. After hearing no further questions, Mayor Wissman called for a vote on the Main Motion.

Vote on Main Motion: The motion carried unanimously.

D. Other as properly presented.

There was no further business.

IX. New Business

A. Resolution 2016-19 to enter into an Interlocal Agreement with the City of Lakeland, Tennessee, for the Adjustment of Municipal Boundaries.

Mayor Wissman recognized Gerald Lawson, Town Attorney. Mr. Lawson stated that Lakeland had approved the Interlocal Agreement on their work session agenda. He advised that the adjustment of boundaries would be addressed by Ordinance. Mr. Lawson stated staff recommends approval.

Mayor Wissman called for a motion.

Main Motion: Alderman Brooks made a motion to approve Resolution 2016-19. Alderman Thompson seconded the motion.

Mayor Wissman asked for questions and comments from staff.

Vice Mayor McKee stated his concerns with the residents involving the road. Alderman Thompson stated thankful this adjusts for both city boundaries from Sumac.

After hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

B. First Reading of Ordinance 2016-07 for the adjustment of the Town of Arlington's Municipal Boundaries along Chambers Chapel Road.

Mayor Wissman recognized Gerald Lawson, Town Attorney. Mr. Lawson stated this ordinance will adjust the Town limits along Chambers Chapel to include from Sumac South to Highway 64. Mr. Lawson stated that staff recommends approval.

Mayor Wissman called for a motion.

Main Motion: Alderman Thompson made a motion to approve Ordinance 2016-07. Alderman McGee seconded the motion.

Mayor Wissman called for questions and discussions. After hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

C. First Reading of Ordinance 2016-08 to further amend the Town of Arlington, Tennessee Budget for Fiscal Year ending June 30, 2016.

Mayor Wissman recognized Brittney Owens, Recorder/Treasurer. Ms. Owens stated that this is the final set of budget amendments for Fiscal Year 2015-2016. Ms. Owens stated that staff recommended approval.

Mayor Wissman called for a motion.

Main Motion: Vice Mayor McKee made a motion to approve Ordinance 2016-08. Aldermen Harmon seconded the motion.

After hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

D. Resolution 2016-20 to enter into Railroad Agreements with the State of Tennessee Department of Transportation for Highway-Rail Grade Crossing Improvement Projects, contract numbers CRR 070140 and CCR 070139 at Lamb Road and CSX Railroad.

Mayor Wissman recognized Catherine Durant, Town Administrator. Ms. Durant stated that CSX and Tennessee Department of Transportation (TDOT) determined Lamb Road and CSX railroad to be a critical crossing due to cubature of the rail line which needs improvement. Ms. Durant stated the difference between the two separate contracts in that one is for the realignment and the other is for signage. Ms. Durant stated that staff recommended approval.

Mayor Wissman called for a motion.

Main Motion: Alderman McGee made a motion to approve Resolution 2016-21. Alderman Brooks seconded the motion.

Mayor Wissman asked for questions and comments from staff. Vice Mayor McKee inquired on the time frame of the project. Ms. Durant stated Steve Hill and Jason Allen, Town Engineers, are currently working on plans to be ready for bid.

After hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

E. First Reading of Resolution 2016-21 to enter a Mutual Release and Settlement Agreement with the Hickory Grove Homeowners Association, Inc. to install a Final Coat of Asphalt and make limited repairs to the Road Base.

Mayor Wissman recognized Gerald Lawson, Town Attorney. Mr. Lawson addressed the Letter of Credit for the subdivision and that this was an agreement to install a Final Coat of Asphalt throughout the subdivision. Mr. Lawson stated that staff recommended approval.

Mayor Wissman called for a motion.

Main Motion: Vice Mayor McKee made a motion to approve Resolution 2016-21. Aldermen Thompson seconded the motion.

Mayor Wissman called for questions and discussions. After hearing no further questions, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

F. Resolution 2016-22 to readopt the Town of Arlington Internal Control Policy, in accordance with the Internal Control and Compliance Manual for Tennessee Municipalities known as the "City Manual."

Mayor Wissman recognized Brittney Owens, Recorder/Treasurer. Ms. Owens stated that the only changes with the preadoption of the Internal Control Policy is the updating of the city manual version to 2015 from 2009 with additions of seventeen principles of Internal Control. Ms. Owens stated that staff recommended approval.

Mayor Wissman called for a motion.

Main Motion: Alderman McGee made a motion to approve Resolution 2016-22. Aldermen Brooks seconded the motion.

Mayor Wissman called for questions and discussions. After hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

G. Resolution 2016-23 to accept the resignation of Alderman Gerald McGee and declare vacant the Arlington Alderman Position Number 2.

Mayor Wissman recognized Gerald Lawson, Town Attorney. Mr. Lawson stated that Alderman McGee tendered his resignation on record May 2, 2016 and this

resolution is to declare a vacancy. Mr. Lawson stated that staff recommended approval.

Mayor Wissman called for a motion.

Main Motion: Alderman Harmon made a motion to approve Resolution 2016-23. Aldermen Brooks seconded the motion.

Mayor Wissman called for questions and discussions. After hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

H. Resolution 2016-24 to appoint _____ to fill the unexpired term for Alderman Position Number 2, until the next Municipal Election in September 2017, at which time the voters will vote to fill the remainder of the unexpired term through September 2019.

Mayor Wissman recognized Gerald Lawson, Town Attorney. Mr. Lawson stated that the procedure would be to make a motion and a second then open the floor for nominations until majority rules.

Mayor Wissman called for a motion.

Main Motion: Alderman Brooks made a motion to approve Resolution 2016-24. Alderman Harmon seconded the motion.

Mayor Wissman called for questions and discussions. Mayor Wissman stated his appreciation of everyone choosing to be involved. Alderman Brooks stated his nomination does not reflect against how he feels about everyone who has shown interest in the position.

Alderman Brooks stated his nomination for the position as Hugh Lamar. Alderman Harmon nominated Cheryl Pardue for the position. After hearing no further nominations, there was a roll call vote. Alderman Harmon nominated Cheryl Pardue. Alderman McKee nominated Hugh Lamar. Alderman Brooks nominated Hugh Lamar. Vice Mayor McKee nominated Hugh Lamar. Alderman Thompson nominated Hugh Lamar. Mayor Wissman nominated Hugh Lamar.

Results 5-Lamar 1-Pardue

Mayor Wissman reread Resolution 2016-24 to appoint Hugh Lamar to fill the unexpired term for Alderman Position Number 2, until the next Municipal Election in September 2017, at which time the voters will vote to fill the remainder of the unexpired term through September 2019.

Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

I. Other as properly presented.

There was no further business brought forward.

X. Approval of the bills for payment.

Mayor Wissman called for a motion.

Main Motion: Vice Mayor McKee made a motion to approve bills for payment.
Aldermen Harmon seconded the motion.


Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

XI. Adjournment

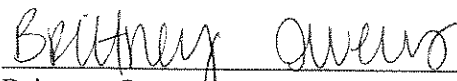
Motion: Vice Mayor McKee made a motion to adjourn. Alderman Brooks seconded the motion.

Meeting adjourned.



Mike Wissman, Mayor

7/5/16
Date



Brittney Owens, Recorder

7/5/16
Date