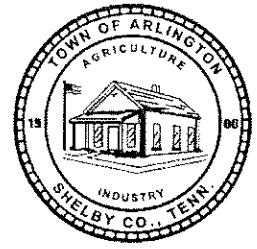


Town of Arlington

5854 Airline Road, Arlington TN 38002



Board of Mayor and Aldermen
October 1, 2018
6:30 P.M.

MEETING MINUTES

I. Call to Order and Roll Call.

Present

Mike Wissman, Mayor
Larry Harmon, Alderman
Cheryl Pardue, Alderman
Jeff McKee, Alderman
Oscar Brooks, Alderman
Harry McKee, Vice Mayor
Jeremy Biggs, Alderman

Others Present

Catherine Durant, Town Administrator
Brittney Owens, Recorder/Treasurer
Angela Reeder, Town Planner
Gerald Lawson, Town Attorney
See List

Mayor Wissman called the meeting to order and advised that a quorum was established.

II. Opening Prayer.

Opening prayer was led by Alderman McKee.

III. Pledge to the Flag.

The Pledge of Allegiance was led by Keith Norman, Baptist Memorial Hospital.

IV. Approval of the minutes from September 4, 2018.

Motion: Vice Mayor McKee made a motion to approve the Board of Mayor and Aldermen minutes from September 4, 2018. Alderman Harmon seconded the motion.

The motion carried unanimously.

V. Grievances and Comments from Citizens.

Mayor Wissman asked if any citizen wished to address the Board to please come to the podium, state his/her name and address for the record. He reminded everyone this was not a question and answer session.

Keith Norman, Vice President of Government Relations with Baptist Memorial. Mr. Norman gave an update regarding the Certificate of Need for a free-standing emergency department and the legalities moving forward.

Michael Davis, speaking on behalf of his parents; Artie and Ester Davis, 4830 Brooks Branch Rd. inquired about surveying taking place along Brooks Branch Rd. Mayor Wissman offered for Angela Reeder to take his number for staff to address his concern.

Donny Mayo from Northeast County Shelby Kiwanis Club, informed every one of the next fundraiser for The Kiwanis Club, a pancake breakfast on August 20th at Arlington Elementary from 7-10 AM.

Lorenzo Brooks, 4750 Brooks Branch Rd, stated that he would like for the Board to make positive and responsible decisions on improvements on Arlington and its future.

Debra Wiseman, 5411 Arlin Dr., asked the board to grant the permit for Christmas on the Square but consider waiving any fees associated with the event such as food vendor fees.

There were no further comments.

VI. Communications from the Mayor.

A. Shelby County Sheriff's Office Incident Report for the Month of September.

Mayor Wissman stated that the report will be on file at Town Hall.

B. Arlington Fire Department Report for the Month of September.

Mayor Wissman recognized James Harvill, Fire Chief. Chief Harvill stated that there was a total of 66 responses, with 28 being fire responses, and 38 being EMS responses. There were 6 calls south of I-40 and 7 on I-40. The full report is on file.

C. Other as properly presented.

1. Mayor Wissman stated that Shephard's Haven was holding a supply drive for much needed household supplies through First Citizens Bank. He encouraged everyone to participate.
2. Mayor Wissman stated that BBQ FallFest would be held on October 19th-20th.
3. Mayor Wissman noted that Fall Break was to be held the following week.
4. Mayor Wissman recognized Daniel Carson, the new Parks and Recreation Director.
5. Mayor Wissman advised Committee Appointments would be held in November and encouraged anyone interested in serving to obtain an application from Town Hall.
6. Mayor Wissman recognized Donelson Elementary as a National Blue Ribbon School.
7. Mayor Wissman recognized Tonia Howell, Chamber of Commerce. Mrs. Howell gave condolences to the Memphis Area Chamber for the sudden death of Chamber Director.

She reminded everyone of the monthly Chamber Luncheon and showed a video that was put together by the Joint Economic Development grant funds through Edge.

VII. Committee Reports

Mayor Wissman advised that the Planning Commission, Board of Zoning and Appeals, Health and Safety, and Arlington Community School Board met during the month of September. The reports are on file at Town Hall and have been provided to the Board.

Alderman Brooks read the Treasurer's Report into the record (on file).

VIII. Old Business

A. Second and Final Reading of Ordinance 2018-09 to amend the Town of Arlington Municipal Code of Ordinances, Title 11, Chapter 4, Paragraph H, Building Operations.

Mayor Wissman recognized Terry Perkins, Public Works Director. Mr. Perkins noted that the Ordinance would change the hours of operation on Saturday for construction to be from 9 AM to 4 PM with no heavy equipment allowed. He stated that there were no changes between first and second reading and that staff recommended approval.

Mayor Wissman called for a motion to approve.

Main Motion: Alderman Brooks made a motion to approve Second and Final Reading of Ordinance 2018-09. Alderman Pardue seconded the motion.

Mayor Wissman called for a motion to suspend the Board of Mayor and Aldermen meeting and open a Public Hearing.

Motion: Alderman McKee made a motion to suspend. Vice Mayor McKee seconded the motion.

PUBLIC HEARING: Second and Final Reading of Ordinance 2018-09 to amend the Town of Arlington Municipal Code of Ordinance, Title 11, Chapter 4, Paragraph H, Building Operations.

Mayor Wissman stated that notice of public hearing was published in The Daily News on September 11th, 2018. Anyone wishing to speak for or against was asked to stand and be recognized and state their name and address for the record.

Comments:

David Goodwin stated that he has been building since 1999 and it bothers him that they cannot work on Saturdays. He explained that 90% of the workforce in his industry work

by the hour. He is requesting 8 AM-5 PM and some municipalities have no restrictions. He asked that the no heavy equipment restriction be removed and that the board consider a 200 ft buffer between residential.

Jill Peterson Jones, 6432 Bevan Drive, stated that for the past year her weekends have been interrupted due to construction. She explained the dust, nail guns, loud music, etc. and the decibels and the effects they had on sound. Mrs. Jones stated that she understands the need for work on Saturdays during bad weather but also would like to enjoy the fruits of her labor on the weekend relaxing. She stated that other towns have police departments and Arlington does not so the noise limits are not being enforced. She is concerned with enforcement and is not in favor of work on Saturdays.

Hearing no further comments, Mayor Wissman called for a motion to close the Public Hearing and resume the Board of Mayor and Aldermen Meeting.

Motion: Alderman Biggs made a motion to close the Public Hearing and resume the Board of Mayor and Aldermen meeting. Alderman McKee seconded the motion.

Mayor Wissman called for discussion or questions. Mayor Wissman read the research he completed and inquired about the current enforcement in place. Mr. Perkins explained that Code Enforcement has only been responding over the last three weeks. Mrs. Durant stated that this was in response to the complaints staff had received over the last six weeks. Alderman Biggs inquired about the process for issuing a fine if someone did not follow the policies. Gerald Lawson, Town Attorney, stated that the Town does not have an environmental court so all citations would have to be processed through a judge. Mayor Wissman asked for clarification on the definition of heavy equipment. Angela Reeder, Town Planner, clarified that any change to this ordinance would also affect residential homeowners wishing to do work on the weekend.

Alderman McKee stated that his main concern was dump trucks around residential. There was discussion regarding the times to allow construction.

Motion: Alderman Brooks made a motion to amend the hours to daylight to dark. Vice Mayor McKee seconded the motion.

Mayor Wissman called for a vote on the motion to amend.

Vote on Motion to Amend: The motion failed.

There was more discussion regarding hours of work on Saturday. It was noted that weather conditions may prevent construction workers to work forty (40) hours during the week so it is beneficial to have a sixth day as an option. It was also stated that it could help move construction faster if they were able to extend the hours of work.

Primary Amendment: Alderman McKee made a motion to amend the hours to 8 AM to 5 PM on Saturdays. Alderman Biggs seconded the motion.

Mayor Wissman called for a vote on the Primary Amendment.

Vote on Primary Amendment: The motion passed. Alderman Harmon and Alderman Brooks voted No.

There was discussion regarding the enforcement of no heavy equipment. Mr. Perkins stated that noise seemed to be the issue and the source of most complaints. Alderman Biggs stated that 'no heavy equipment' seemed too vague and that it would be nearly impossible to manage because some small equipment like a nail gun can also produce loud noise.

Secondary Amendment: Mayor Wissman made a motion to remove no heavy equipment. Alderman Biggs seconded the motion.

Mayor Wissman called for a vote on the Secondary Amendment.

Vote on Secondary Amendment: The motion carried.

Alderman McKee reiterated that he was concerned with dump trucks working so close to residential areas on Saturdays. He stated that he would like to see some kind of buffer to protect residents who were already living in homes near the construction sites.

Motion: Alderman McKee made a motion that in Commercial Development areas, dump trucks not be allowed on Saturdays within a 300-foot buffer of residential homes. Alderman Biggs seconded the motion.

Mayor Wissman called for a vote on the motion to amend.

Vote on Motion: The motion failed with 4 no and 3 yes.

Hearing no further discussion, Mayor Wissman called for a vote on the motion as amended.

Vote on Main Motion as Amended: The motion passed with Alderman Harmon voting No.

B. Second and Final Reading of Ordinance 2018-11 to amend the Town of Arlington Zoning Map by Rezoning roughly 1.4 acres of property located at 10972 and 10982 Highway 64 from E: Estate Residential to B2: General Commercial.

Mayor Wissman recognized Angela Reeder, Town Planner. Mrs. Reeder stated that this was a second reading to rezone 1.4 acres on Highway 64 and that there were no changes between first and second reading. She advised the staff recommended approval.

Mayor Wissman called for a motion to approve.

Main Motion: Alderman Brooks made a motion to approve Second and Final Reading of Ordinance 2018-11. Alderman McKee seconded the motion.

Mayor Wissman called for discussion and questions. Hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

C. Other as properly presented.

There was no further business brought forward.

IX. New Business

A. Resolution 2018-62 to authorize Mike Wissman in his capacity as Mayor of the Town of Arlington, Tennessee, to issue a Special Event Permit for the 23rd Annual Arlington BBQ FallFest.

Mayor Wissman recognized Brittney Owens, Town Recorder/Treasurer. Ms. Owens stated that this is a request for the 23rd annual BBQ Fest to be held at Douglas Park. She noted that all proper documentation was on file and stated that staff recommended approval of the application. She stated that staff also recommended that all food vendor fees associated with this event be waived due to the nature of the event and it being a fundraiser for the Chamber. She noted that this organization did pay for the application fee.

Mayor Wissman called for a motion.

Main Motion: Alderman Pardue made a motion to approve Resolution 2018-62. Alderman Biggs seconded the motion.

Mayor Wissman called for discussion or questions. Mayor Wissman expressed that he would like to see all annual events on a Consent Agenda moving forward. Alderman McKee requested that the application fee be refunded. Hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

B. Resolution 2018-60 to approve a Master Development Plan for the Myer's Park PD, a roughly 38.4 acre Planned Development, to be located at the Northeast corner of Memphis-Arlington Road and Gerber Road.

Mayor Wissman recognized Ms. Angela Reeder, Town Planner. Mrs. Reeder stated that she would give a brief presentation of the changes since the previous month, as the full report was on file. She noted that all lots would now be a minimum of 50 feet wide, which

reduced the lot count to 146 and the density to 3.78 du/acre. She noted all alley loaded homes will now have four parking spaces and additional head-in parking bays had been added throughout. Former lot 6 was removed to make COS 1 more usable, cabanas were added to COS 4, and the dog park was removed from COS 2. Traffic circles were added to Gerber and Cashmere Woods intersection and at the SE corner of COS 4. Lastly, fencing standards were drafted for the development and Area 1 was reduced to only two story, not three. She also noted that conditions were attached and number 10.c. had a typo and should have read 12"-18."

Mayor Wissman called for a motion to approve.

Main Motion: Alderman Brooks made a motion to approve Resolution 2018-60. Alderman McKee seconded the motion.

Mayor Wissman called for discussion or questions. Alderman McKee stated that he would like to see a roundabout at the other Gerber entrance, as one was agreed to at Cashmere on Gerber. It was noted that would be difficult, as it didn't line up a road on both sides of the road. Vice Mayor McKee inquired about the number of exits out of the subdivision and surrounding area. Ms. Reeder noted there were many. Alderman Harmon inquired whether the small rear yards could meet TDEC needs regarding impervious pavements. Steve Hill, Town Engineer, stated that the Stormwater retention policy will govern this project and it will meet those requirements. Vice Mayor McKee asked about the amenities that would be provided in this neighborhood. Keith Grant, Applicant, explained the high-quality materials and interior amenities that would be used throughout. Vice Mayor McKee inquired about the time frame to start construction. Mr. Grant stated that he hopes to have lots ready by January of 2020. Vice Mayor McKee stated that he is concerned with two story buildings with residential above commercial.

Mayor Wissman voiced his concerns with density but stated that he liked the changes and improvements that were made. He was thankful for staff and the developer working with the Board and is open to the discussion of mixed use. Mayor Wissman asked what other uses have considered this site. Ms. Durant knew of some previous industrial uses and a church that had considered it. Alderman Brooks noted the alleys need to be done right, and said the amenities and quality proposed offset his small concerns over density. Overall, he feels it will be a great development.

Vice Mayor McKee verified the alleyways would be required to be paved to the same standards as a residential street. Steve Hill, Town Engineer stated that the alleyways would meet the same standards. Alderman Biggs stated his concerns on parking and usable open space were addressed, but the density of 146 homes is major concern for him. He was thankful for Mr. Grant's and Town staff's work on this project. Alderman Harmon stated the Planning Commission recommended no for this development and he read the Zoning Ordinance to say a recommendation from the PC is required. Angela Reeder, Town Planner, advised the regulations do not state it must be a positive recommendation. Gerald Lawson, Town Attorney, concurred with Mrs. Reeder that a recommendation of denial still

constitutes a Planning Commission's recommendation. Mr. Harmon also noted that RS-13 lots have bigger lots and questioned whether 2% commercial was adequate to consider it mixed-use.

Alderman Pardue noted she was not a fan of alleys and was concerned about low mixed-use percentage and the high density. She thanked Mr. Grant and his staff for their work to address all concerns.

Motion: Vice Mayor McKee made a motion to add a condition that only one story would be allowed in the mixed use area of this development and no residential. Alderman Biggs seconded the motion.

Alderman McKee asked how the project would come back in front of a board. Catherine Durant, Town Administrator stated that the Site Plan would have to go back to the Planning Commission.

Mayor Wissman called for a vote on the motion.

Vote on Motion: The motion failed.

Alderman McKee stated the density is less than what current standards allow and noted that the applicant has worked with Town Boards. He had one concern with green space on the southeast portion of the project. Mr. Grant expressed his desire to keep the plan as-is, due to the numerous changes already made. Alderman McKee stated he would like more green space created and that an additional 50-foot wide area be added to the walking trail in the area of lots 105 and 106.

Primary Amendment: Alderman McKee made a motion to add a condition that the applicant amend the plan to include an 80 ft wide COS area, similar to COS area 8, near lots 105 and 106 to satisfaction of Town staff. Alderman Biggs seconded the motion.

Hearing no further discussion, Mayor Wissman called for a vote on the Main Motion as amended.

Vote on Main Motion as amended: Roll Call Vote: Harmon-No
Pardue-No
J. McKee-Yes
Brooks-Yes
H. McKee-Yes
Biggs-No
Wissman-Yes

The motion passed 4-3.

C. Resolution 2018-63 to approve a Master Development Plan for Arlington Trails, a 7-lot commercial Planned Development, to be located along Brooks Branch Road, at the Southwest corner of I-40 and Airline Road.

Mayor Wissman recognized Angela Reeder, Town Planner. Mrs. Reeder stated this is a Master Development Plan for Arlington Trails Commercial PD, to be located on 17 acres on the southwest corner of I-40 and Airline Road. She noted this PD was considered at the July and August Planning Commission meetings. The Planning Commission asked for several revisions at the July meeting and the applicant revised the proposal in response to the conversation, and the revision was recommended for approval. She explained the plan would divide the site into seven (7) commercial lots ranging from 1.17 to 5 acres in size. She explained that TDOT has plans to abandon and demolish the portion of Brooks Branch Road within their current I-40 Right-of-way. She advised that all parties agreed the intersection of Brooks Branch and Airline is too close to the existing signal and removing it would reduce potential conflict.

She noted the Planned Development (PD) proposes any use currently permitted would continue to be allowed on Lots 1-2 and 4-7, except for twelve (12) specific uses: gas stations, greenhouse/nurseries, liquor stores, auto repair, auto services, outdoor amusement, funeral homes, hospitals, miscellaneous repair services, watchman dwellings, utility transmission facilities, and wireless communication facilities. She explained the two hotels planned for Lots 1 and 2 are permitted in the SC zone subject to Town guidelines for hotels. She explained Lot 3 is proposed with a self-storage use subject to General Commercial guidelines, with further restrictions that it must be built in a "fort configuration" with "all unit doors and internal uses to be screened from public view." No other General Commercial only uses would be permitted.

Mrs. Reeder stated Lots 4-7 would follow all existing bulk regulations of the existing SC zoning, such as setbacks, height requirements, open space, and parking. She noted that Lots 1 and 2 would follow all existing bulk regulations with one exception: the applicant has requested an increased maximum building height of 50 feet from the current 40-ft to accommodate the proposed 4-story hotels. She advised that Lot 3 would be subject to all B-2 bulk regulations, with two requested exceptions to the rear setback and open space. Those exceptions include: the rear yard is proposed at a minimum of 5-foot on the property line abutting Lot 2, as opposed to the current 10-foot requirement, and the minimum open space for Lot 3 is proposed at 21.7% and minimum thirty percent (30%) on all other lots. She noted 30% is the standard requirement on a retail lot; however, the Code allows down to a minimum 20% Open Space in PD's.

Mrs. Reeder explained the phasing plan for this project and stated all lots would be required to receive Site Plan approval from the Town as they are proposed moving forward.

She advised the hotels are proposed to conform to Marriott's prototypical designs, which include brick veneer, stone veneer, EIFS, and architectural metal panels. The Plan states the percentages of materials will conform to standards in the Town's Design Guidelines. She noted with closure of Brooks Branch, continuation of the existing Arlington Trails Road will

be made west of Airline Road, with a 60' right-of-way (ROW) section. This will serve as the primary access point to the PD.

Mr. Hill stated the Town requested that a Traffic Impact Analysis (the TIA) be provided. The purpose of the TIA was to determine the traffic volume generated by the development, and to evaluate its impact to the Airline Rd/Arlington Trails intersection and surrounding area. He noted that based on the MUTCD criteria, the installation of a traffic signal is not warranted at the Airline Rd/Arlington Trails intersection with complete build-out of the proposed development, including both hotels and all 7 lots.

He noted that in accordance with the Town's sewer master plan, this area is intended to be served by a sewer lift station, with a force main to connect to the Hall Creek Interceptor Sewer east of the Visitors Center. This development will be required to install this lift station and force main, and it will be sized to serve this development and the area south along Brooks Branch Road that fall within the same basin.

Mrs. Reeder stated the PD provides for stormwater detention facilities to conform to Town regulations and the plan identifies three (3) locations where shared detention basins would be located within the PD. Mrs. Reeder stated if approved, Site Plans, subdivision plats and construction documents for all the Lots will come before the Planning Commission for review and before the Design Review Commission for review. A Comprehensive Sign Policy will also be reviewed by the DRC.

Mayor Wissman called for a motion to approve.

Main Motion: Alderman Brooks made a motion to approve Resolution 2018-63. Alderman McKee seconded the motion.

Mayor Wissman called for a motion to suspend the Board of Mayor and Aldermen meeting and open a Public Hearing.

Motion: Alderman Brooks made a motion to suspend. Vice Mayor McKee seconded the motion.

PUBLIC HEARING: Resolution 2018-63 to approve a Master Development Plan for Arlington Trails, a 7-lot commercial Planned Development, to be located along Brooks Branch Road, at the Southwest corner of I-40 and Airline Road.

Mayor Wissman stated that notice of public hearing was published in The Commercial Appeal on September 14, 2018. Anyone wishing to speak for or against was asked to stand and be recognized and state their name and address for the record.

Comments:

Lorenzo Brooks, 4750 Brooks Branch, stated his concern for Brooks Branch being shortened and requested consideration to name the new road portion after his family since they are losing the current one.

Glen Bascom Sr, 4700 Airline Road, stated he was in favor of the use and made a recommendation to change the frontage of Airline.

Michael Davis, 4830 Brooks Branch, expressed his concern about water flowing down to his property with this development.

Danita Carmichael, 4770 Brooks Branch, expressed her frustration that the traffic study did not justify a signal was needed, because leaving after 8 AM there are problems getting out onto Airline Road. She asked if the school bus would still serve her house.

Darlene Eckbloom, 4050 Waterbrook, inquired about the changes to be made to the current signal light since the traffic study did not deem a new traffic signal was justified on Arlington Trails.

Michael McCollum, 11627 Millwind, expressed his concern that hotels would bring crime to Arlington and asked about how long Marriott would maintain these properties.

Hearing no further comments, Mayor Wissman called for a motion to close the Public Hearing and resume the Board of Mayor and Aldermen Meeting.

Motion: Alderman Brooks made a motion to close the Public Hearing and resume the Board of Mayor and Aldermen meeting. Vice Mayor McKee seconded the motion.

Mayor Wissman called for discussion and questions. Mayor Wissman inquired about the steps to get a traffic signal installed without justification from a traffic study. Steve Hill, Town Engineer stated it would be similar to what took place at Milton Wilson and 70. Gerald Lawson, Town Attorney, stated if the study does not show the need then it is not legally defensible to make the applicant pay for it. Alderman McKee expressed that he would love for the developer to be a partner in accomplishing the installation of a street light, recognizing it would help his project also. Milton Grant, applicant, expressed his concerns for the total costs, saying he is already paying 2.5-3 million dollars in roads, drainage and installing the sewer lift station.

Alderman Brooks asked if the developer could recoup some of his costs for installing the lift station, as it must be sized to serve multiple properties and future developments. He also stated that realignment may alleviate some traffic from Brooks Branch, and noted that while this project may not necessitate a signal, it is accelerating our need for one. Mayor Wissman inquired about the schedule and proposed build out of the project. Mr. Grant responded that he is hopeful for Phase 1 to begin in the Spring, with roadwork and access to the sites.

Alderman McKee inquired if talk of roundabouts on Airline were considered in this traffic study. Mr. Hill stated that it was done based on the current configurations. Alderman Biggs expressed his concern with the self-storage being on Airline and would like to see a buffer. Alderman Harmon stated that he was not in favor of self-storage as a conditional use in any

B-2. He noted the outparcels were discussed at the Planning Commission and he felt they are too small for sit down restaurants. Alderman McKee expressed his desire to see the Airline Road frontage of the self storage to be pushed back. Mr. Grant showed a video of what he envisions the project to look like. He noted that the building was already at 30 feet setback behind the sidewalk, but that some additional could be added if the entry could be adjusted.

Alderman McKee presented a picture of another Fairfield hotel that was largely brick and expressed his desire for these to be similar. Mr. Grant expressed that these will be the prototypical product but there is some flexibility. Alderman Biggs discussed the materials to be placed on the hotels. There was discussion about adding a percentage of brick/masonry that would be required for both hotels. Mr. Grant noted that the Marriott design made it difficult for all brick/masonry, as there were portions of the building cantilevered over the ground floor.

Alderman Pardue inquired about the pool enclosures and if the pools would be visible. Mr. Grant stated that wrought iron was proposed to be used within the brick enclosure walls, but it would be limited. He also noted that he could contribute \$50,000 for improvements of the intersection with a signal, if the Town felt strongly that this was contributing toward a future need.

Primary Amendment: Alderman McKee made a motion to add the following conditions.

Added Conditions: 1. The Self-Storage building facing Airline Road shall be shifted west to the current location of the driveway (approx. 50 ft). The right in/right out drive may be shifted onto Lot 3 to allow added space on Lot 6 if acceptable to the Town Engineer.
2. The two hotel buildings may only use stucco or similar materials on the cantilevered portions of the building, with the remainder to be masonry or other approved materials.
3. The developer shall pay \$50,000 as a single lump sum payment-in-lieu for the future construction of a traffic signal at Arlington Trails and Airline Road as a reflection of the traffic impact of the development on the intersection, which shall be noted in the project's Development Agreement and paid prior to the commencement of construction.

Alderman Brooks seconded the motion.

Hearing no further questions, Mayor Wissman called for a vote on the main motion as amended.

Vote on Main Motion: Roll Call Vote: Harmon-No
Pardue-No
J. McKee-Yes
Brooks-Yes
H. McKee-Yes
Biggs-No

Wissman-Yes

The motion passed 4-3.

D. Resolution 2018-64 to authorize Mike Wissman, in his capacity as Mayor of the Town of Arlington, Tennessee, to authorize the award of bid for Project known as Tennis Complex.

Mayor Wissman recognized Catherine Durant, Town Administrator. Mrs. Durant stated that advertisement for bids was published in The Daily News and the Commercial Appeal on September 11th and bids were accepted until September 26th at 10 AM. She noted that a total of five bids were received with the lowest and most qualified successful bidder being Grinder Taber Grinder based on the base bid plus alternate #1 additional grading and drainage. She stated the staff recommended approval.

Main Motion: Alderman Biggs made a motion to approve Resolution 2018-64. Alderman Pardue seconded the motion.

Mayor Wissman called for discussion or questions. Alderman Brooks stated that the need was never proven for the general population but what does make sense is doing this for our schools. Alderman McKee stated that the schools has room for four courts but it was not what was in the best interest. Alderman Pardue stated that she had concerns spending this much money on Tennis Courts. Hearing no further discussion, Mayor Wissman called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

Mayor Wissman turned the meeting over to Vice Mayor McKee as he had to leave the meeting due to work. Vice Mayor McKee chaired the remainder of the meeting.

E. Resolution 2018-65 to authorize Mike Wissman, in his capacity as Mayor of the Town of Arlington, Tennessee, to enter into an agreement with Allen and Hoshall for consultant Architectural and Engineering Services related to the Planning, Design, and Construction of a proposed Fire Station.

Vice Mayor McKee recognized Brittney Owens, Town Recorder/Treasurer. Mrs. Owens stated that the Fire Department completed a proposal for a second fire company and station which was presented to the Board of Mayor and Aldermen on June 27, 2018. She noted that the Board of Mayor and Aldermen also created a Committed Fund Balance in the amount of \$4 million dollars to be allocated towards the building of a future Fire Station. She stated that a Request for Qualifications was published on September 12, 2018 regarding the project in the Commercial Appeal and qualifications were received until September 26, 2018 at 11 AM. She advised that five (5) Architectural and Engineering Firms submitted qualifications. Scores from the review panel were compiled with Allen and Hoshall being the highest score. Staff recommended approval.

Vice Mayor McKee called for a motion to approve.

Main Motion: Alderman Brooks made a motion to approve Resolution 2018-65. Alderman McKee seconded the motion.

Vice Mayor McKee called for discussion or questions. Hearing no further discussion, Vice Mayor McKee called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

F. Resolution 2018-66 to approve Amendment to the agreement between the Town of Arlington and Kimley-Horn and Associates, Inc. for design services for Donelson Farms Parkway TDOT Project ID # 118492.00.

Vice Mayor McKee recognized Steve Hill, Town Engineer. Mr. Hill stated that the NEPA document on the Donelson Farms Parkway Project has expired and needs to be re-evaluated. He noted that the Tennessee Department of Transportation standards related to plan details and ADA requirements have also changed. This amendment is a total of \$16,000.

Vice Mayor McKee called for a motion.

Main Motion: Alderman Pardue made a motion to approve Resolution 2018-66. Alderman Biggs seconded the motion.

Vice Mayor McKee called for discussion or questions. Hearing no further discussion, Vice Mayor McKee called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

G. Resolution 2018-67 to enter into an Interlocal Agreement for Automatic Response of Fire Service Resources with the City of Lakeland.

This item was pulled from the agenda until further notice.

H. Resolution 2018-68 authorizing the Town of Arlington to participate in The Pool's "Safety Partners" Matching Grant Program.

Vice Mayor McKee recognized Brittney Owens, Town Recorder/Treasurer. Mrs. Owens stated that the Fire Department would like to apply for a grant through the Town's Insurance Provider called "Safety Partners" Matching grant. This grant is a total of \$3,000 and is a 50/50 matching grant that would be utilized for turnout clothing for Fire personnel.

Vice Mayor McKee called for a motion to approve.

Main Motion: Alderman Brooks made a motion to approve Resolution 2018-68. Alderman Harmon seconded the motion.

Vice Mayor McKee called for discussion or questions. Hearing no further discussion, Vice Mayor McKee called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

I. Resolution 2018-69 to authorize Mike Wissman, in his capacity as Mayor of the Town of Arlington, Tennessee, to issue a Special Event Permit for the 3rd Annual Christmas on the Square Event.

Vice Mayor McKee recognized Brittney Owens, Town Recorder/Treasurer. Mrs. Owens stated that the Arlington APTA submitted a request to host the 3rd Annual Christmas on the Square Event. She noted that all paperwork was on file and that staff recommended approval of the application with all staff comments to be addressed. She also requested that all Food vendor fees be waived for this event.

Vice Mayor McKee called for a motion to approve.

Main Motion: Alderman Brooks made a motion to approve Resolution 2018-69. Alderman Harmon seconded the motion.

Vice Mayor McKee called for discussion or questions. Hearing no further discussion, Vice Mayor McKee called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

J. Other as properly presented.

There was no further business brought forward.

X. Approval of the bills for payment.

Vice Mayor McKee called for a motion to approve.

Main Motion: Alderman Pardue made a motion to approve the bills for payment. Alderman Biggs seconded the motion.


Vice Mayor McKee called for a vote on the main motion.

Vote on Main Motion: The motion carried unanimously.

XI. Adjournment:

Main Motion: Alderman Brooks made a motion to adjourn. Alderman McKee seconded the motion.

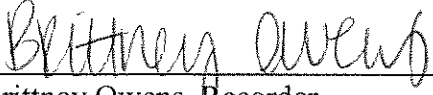
Meeting Adjourned.



Mike Wissman, Mayor

11/5/18

Date



Brittney Owens, Recorder

11/5/18

Date