

# Town of Arlington

5854 Airline Road  
PO Box 507  
Arlington, TN 38002



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November 27, 2018

RE: Christmas Parade Information

Dear Participant:

Thank you for your participation in the **2018 Town of Arlington Christmas Parade**. Below are important details for all participants to know. By being familiar with all these details, we can help ensure a safe and successful event for us all. Also, remember to look for staff with yellow vests for assistance on parade day.

**PAPERWORK:** If you have not turned in required forms, please do so upon entry of load in areas to ensure participation. Call the Parks Dept in advance if you have questions.

**FLOATS:** Floats will enter line-up from the east AHS driveway on Milton Wilson and will be directed to the line-up area. Numbers posted along the line-up will correspond to your entry number. Floats need to be in place by 2pm, and will be judged between 2 - 2:30pm for awards (Mayor's Choice and Best Decorated). Awards will be announced at 2:45, so you will be able to display the sign in recognition of your award during the parade. Please do not allow participants to wander during judging and line-up for safety.

**PARTICIPANT DROP-OFF:** Due to the limited space at Arlington High School, only floats and vehicles in the parade may enter lineup area. All participants (riding or walking) should be dropped off at the High School in the assigned Drop Off Area. Limited parking along the drop off route is available for those who need to walk smaller kids to their floats, but no permanent parking is provided at the school. Be aware, Airline Rd will close at 2:30pm prior to the parade.

**DIGNITARIES:** Your cars will be located in lineup at Arlington High School. Please arrive before 2:30 to allow time to locate your vehicle in the lineup.

**BANDS:** Buses will need to enter the east Arlington High School driveway off of Milton Wilson (it will be marked), drop off all kids/equipment, then proceed to the Arlington Elementary School bus circle (at end of Otto Lane) for pick-up. Airline Rd will close at 2:30, so busses will need to make their way to disbandment area prior to that.

**Board of  
Mayor &  
Aldermen**

**Mike Wissman**  
Mayor

**Harry McKee**  
Vice Mayor

**Larry Harmon**  
Alderman

**Cheryl Pardue**  
Alderman

**Jeff McKee**  
Alderman

**Oscar Brooks**  
Alderman

**Jeremy Biggs**  
Alderman

PERFORMING AWARD: The performing category will be judged at the intersection of Airline Road and Memphis-Arlington. Emcees will announce the provided script upon your arrival in this area. Stopping is ALLOWED at judging area but must be limited to no more than 30 seconds. Any music will need to be played by your members while traveling or performing.

FLOAT SPACING (ALL PARTICIPANTS): Please work to maintain a distance of 40 yards between floats throughout the entire parade, but do not exceed 10 mph at any time. Floats and vehicles shall stay in the center lane and shift to the right around medians.

CANDY/GOODIES (ALL PARTICIPANTS): Items such as candy may not be thrown from floats or vehicles during the parade. If you would like to pass out goodies, please have members of your group hand them out while walking alongside the vehicles and floats during the parade route. This is a safety issue to keep children from being tempted to enter the road for missed candy.

Thank you again from all of us at the Town of Arlington. We are excited about your participation in this year's Christmas Parade!

**Board of  
Mayor &  
Aldermen**

Sincerely,

**Mike Wissman**  
Mayor

Daniel Carson  
Parks and Recreation Director

**Harry McKee**  
Vice Mayor

**Larry Harmon**  
Alderman

**Cheryl Pardue**  
Alderman

**Jeff McKee**  
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