

Job Description

UTILITY WORKER

DEFINITION

Under the supervision of the Assistant Public Works Director or assigned Crew Leader, this position primarily performs semi-skilled & skilled tasks in the installation, maintenance, & repair of roads, sidewalks, drainage systems (ditches, pipes, inlets), & Town facilities & equipment.

ESSENTIAL FUNCTIONS OF THE JOB

(The listed examples may not include all duties performed by the person in this position. Duties may vary from time to time and are at the discretion of the Town Administrator. All requirements are subject to possible modification to reasonably accommodate an individual with a disability.)

- Perform various semi-skilled & skilled tasks in the installation, maintenance & repair of roads, sidewalks, drainage systems & Town facilities & equipment;
- Operate various hand/gas tools, such as weed eaters, riding lawn mowers, shovels, picks, valve keys, pneumatic tools, & vehicles including tractors, backhoes & dump trucks;
- Perform manual repetitive work such as loading, unloading & carrying materials, supplies & equipment; placing barricades & warning lights around work area; placing/pouring, finishing & breaking asphalt &/or concrete; & cleaning tools & work areas;
- Perform a variety of general labor duties such as painting, mowing, weed spraying, brush & weed trimming;
- Remove debris from street rights-of-ways, catch basins, drainage ways & other Town property;
- Load & unload dirt, gravel, trash, refuse and other debris;
- Work as part of construction crew in road repair, gravel spreading or ditch digging; perform routine maintenance on machinery & tools;
- Adhere to safety rules & regulations;
- Assist with various unskilled labor tasks in other departments including Parks & Recreation, Waste Water, & Construction/Code/Storm Water Inspections;
- May be required to work overtime or in an on-call status, as directed;
- May be required to perform various other duties as assigned by the Public Works Director or Town Administrator.

REQUIRED KNOWLEDGE, SKILLS, AND ABILITIES

- Ability to establish and maintain an effective working relationships with other employees & members of the general public;
- Ability to carry out detailed individual or group instructions & work individually or as part of a crew/team;
- Knowledge of the materials and equipment used in general maintenance and construction work;
- Knowledge of occupational hazards and safety precautions;
- Ability to operate applicable equipment and tools;
- Ability to work inside or outside.

QUALIFICATIONS

Any combination of training and experience equivalent to:

- Graduate of an accredited high school or GED;
- Two (2) years' experience in performing heavy manual work in a construction, industrial or municipal setting;
- Must possess a valid driver's license in the State of Tennessee & a valid class "B" Tennessee commercial license or the ability to obtain a CDL within the probationary period.

WORK ENVIRONMENT

- Work is performed primarily in an outdoor environment & the performance of essential duties may require exposure to adverse environmental conditions;
- Some tasks require the ability to perceive and discriminate colors or shades of color, sounds, depth, texture & visual cues or signals;
- Normal work responsibilities require a sighted individual (vision corrected to 20/20) & requires an individual with normal hearing (hearing corrected to normal ranges);
- The typical work schedule is Monday through Friday from 7:00 AM to 3:30 PM, but is subject to change based on organizational needs.